

TERMS of REFERENCE for the Working Group set up to look at possible smaller sites where there may be some building which would meet established needs in the village.

Aims and objectives

1. To identify the need for further housing development in the village. In particular to identify the specific types of housing needed e.g. affordable housing and housing options for older people.
2. To establish whether there is sufficient evidence of current need already available. In particular to review whether the Meopham Rural Housing Needs Survey 2020 combined with demographic data provides sufficient evidence or whether further evidence needs to be obtained.
3. If further evidence is needed, to establish what is required and how it will be obtained.
4. To identify and agree the key priorities for the parish as a response to new housing developments.
5. To consider what sites in Meopham might meet any established needs and having ascertained potential sites to assess their viability with reference to their current ownership; the infrastructure serving them and the impact on the local environment of their development.
6. To consider the design standards for any development identified as desirable to ensure that they are sufficient and will enhance the parish.
7. To consider how any development identified as desirable might be delivered to include liaising with the appropriate Authorities and co-operation with potential developers including Housing Associations.
8. To reconsider the desirability of adopting a Neighbourhood or updated Parish Plan or adopting other alternative methods of acquiring more influence for the local community through the Parish Council over any development in the Parish.
9. To make recommendations as to any professional and/or legal advice deemed necessary by the Working Group to ensure that it fulfils its terms of reference.

Membership

1. Membership of the Group to be agreed by Full Council.
2. To co-opt any person or persons it deems appropriate to the Working Group.
3. The Working Group may invite non councillors onto the Working Group, as and when necessary, if their knowledge and expertise would be beneficial to the Working Group.

Meetings

1. To meet as and when is necessary.

Decisions

1. The Working Group is working in an 'advisory' capacity only and is to report back to the Full Council.

Approved by Full Council on 19.01.2021