

## Meopham Parish Council

All correspondence to:  
The Windmill, Meopham Green, Meopham, Kent DA13 0QA  
Telephone: 01474 813779  
Clerk: Mrs S Egglesden E-Mail: Clerk@meopham.org  
www.meopham.org



6<sup>th</sup> December 2017

Dear Sir/Madam,

### **SUMMONS AND AGENDA FOR FULL COUNCIL – 12<sup>th</sup> December 2017**

There will be a meeting of **MEOPHAM PARISH COUNCIL** on Tuesday **12<sup>th</sup> December 2017** at 7:30 pm at **The Cricket Pavilion, Meopham Green**. All items shown by (\*) have been circulated.

Yours faithfully,

*S.Egglesden*

Clerk

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meeting (10.10.17) (\*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
  - 5.1 County Councillor
  - 5.2 Borough Councillors
  - 5.3 Community Warden / PCSO
- 6 Public session – questions from the public
- 7 To receive and note minutes of and/or to determine recommendations made by Standing Committees/Committees:
  - 7.1 Environment & Amenities Committee Meeting: 31.10.17 (\*)
    - 7.1.1 To consider obtaining quotations for the work, as listed on the attached proposed specification for the tree work at Judson's Recreation ground (\*)
  - 7.2 Planning & Projects Committee Meeting: 14.11.17 (\*)
    - 7.2.1 Update on the CAT Meeting
    - 7.2.2 To note the minutes from the Parking Issues Working Group Meeting (\*)
  - 7.3 Administration and Resources Committee Meeting: 28.11.17 (\*)
  - 7.4 Planning Committee Meetings: 07.11.17 (\*) and 05.12.17 (\*) (to follow)
  - 7.5 Judson's Pavilion Committee: 05.12.17 (\*) (to follow)
    - 7.5.1 To consider and if appropriate, agree to the Clerk investigating into progressing with a draft lease between Meopham Parish Council and Meopham

Colts for Judson's Pavilion, in order to satisfy the conditions for the grant application to the Football Foundation (\*)

8. To receive reports from Parish Council representatives on external bodies (\*) (to follow)
9. Pitfield Green Toilets
  - 9.1 Update from the Working Group
10. Pitfield Green Residents – to consider the petition request to support their application to Gravesham Borough Council for double yellow lines (\*)
11. To consider any nominations from Meopham for the KALC community Awards Scheme 2018 (\*)
12. To consider a motion proposed by Cllr Buchanan that Meopham Parish Council produce a calendar for 2019. Photographs of the village would be invited from parishioners thus making this a community project, and sales would cover costs and any profit to a local charity
13. Parish Council Matters
  - 13.1 To note the proposed dates for Meopham Parish Council's Meeting Dates for 2018-2019 (\*) (to follow)
  - 13.2 To note the closure of the Parish Office between Christmas and New Year
14. Financial Matters
  - 14.1 To note Meopham Parish Council's Income and expenditure up to the 30/11/2017 (\*)
  - 14.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (\*) (to follow)
15. To note correspondence received (\*)
16. Chairman's Announcements

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.