

Minutes of a meeting of Full Council

held on Tuesday **15th December 2015** at 7:30 pm
at the Cricket Pavilion, Meopham Green, Meopham

Present: Cllrs Buchanan, (Chairman), D Bramer, S Goffton,
P Hasler, P Howard, R Knott, T Leyshon, J McTavish, (from
7.50pm) J Ogden (Vice), D Powell and B Wade

In attendance: B Sweetland (County Councillor), J Burgoyne and D Shelbrooke (Borough
Councillors), 2 Members of the Public
Mrs S Egglesden (Parish Clerk) and Mrs N Jerram (Clerical Assistant)

The Chairman welcomed everyone to the meeting and made everyone aware that this meeting was being recorded.

Item 1: Apologies for absence

C.118 There were apologies from Cllr M Bramer.

Item 2: Declarations of Interest

C.119 There were no declarations of interest.

On a proposal by Cllr Buchanan and seconded by Cllr Ogden the Chairman proposed a motion to suspend Standing Orders and invited the County and Borough Councillors to speak on matters of interest. Questions were also invited from the members of public. All voted in favour.

Standing Orders were then reinstated.

Item 3: To approve minutes of the previous meetings (14.07.15, 20.10.15 & 03.11.15)

C.120 A typo error on page 1, item 3, C41 was corrected in the minutes from 14.07.15. The minutes of the meeting held on 14.07.15 were then approved as a true and correct record on a proposal by Cllr Knott and seconded by Cllr Goffton. All voted in favour. The minutes of the meeting held on 20.10.15 were approved as a true and correct record on a proposal by Cllr Howard and seconded by Cllr Hasler. All voted in favour. The minutes of the meeting held on 03.11.15 were approved as a true and correct record on a proposal by Cllr Ogden and seconded by Cllr D Bramer. All voted in favour.

Item 4: To consider any matters arising from the above Minutes

C.121 It was noted that beech tree saplings have been planted in front of the fence at Lindenwood Manor.

Item 5: To consider and make recommendations on Planning Applications

C.122 2015/0326 MELLIKER FARM OAST, LONGFIELD ROAD GRAVESEND KENT DA13 OJD

Revised Drawings - Demolition of existing rear porch and single storey south wing and replacement with new two storey south wing with basement, accessed by glazed link

Objections on the ground of bulk and overdevelopment within the green belt resulting in a detrimental effect to the openness of the countryside was proposed on a motion by Cllr Powell and this was seconded by Cllr Wade. All voted in favour and the motion for the above objections was agreed.

2015/1165 15 EVENDEN ROAD MEOPHAM GRAVESEND KENT DA13 OHA

Erection of a single storey rear extension

Cllr Buchanan proposed a motion of no objection and this was seconded by Cllr Knott. All voted in favour and the motion of no objection was agreed.

2015/1155 17 BIRTRICK DRIVE MEOPHAM GRAVESEND KENT DA13 OLR

Erection of first floor extension at the rear with alterations to roof from hip to gable end

Cllr Knott proposed a motion of no objection subject to neighbour consultation. This was seconded by Cllr Ogden and all voted in favour. The motion of no objection subject to neighbour consultation was agreed.

Item 6: To receive and note minutes of and/or to determine recommendations made by Standing Committees:

6.1 Planning & Projects Committee Meetings: 03.11.15

C.123 Cllr Powell requested that it is noted that the Emergency Plan is delegated to A&R, not P&P.

C.124 Cllr Ogden proposed a motion to receive and note the minutes of the P&P Committee. This was seconded by Cllr D Bramer and all voted in favour.

6.1.1 To note and approve the virement within the P&P Committee budget for £500 from the Highways and Streetlights budget to cover the cost of the Parish Guide distribution.

C.125 The motion to approve the above virement was proposed by Cllr Goffon and seconded by Cllr D Bramer. All voted in favour and the motion was agreed

6.2 Environment & Amenities Committee Meeting: 17.11.15

C.126 Cllr Ogden proposed a motion to receive and note the minutes of the E&A Committee. This was seconded by Cllr Knott and all voted in favour.

6.2.1 To report on the response from Kent Legal Services in respect of adding a condition to the easement agreement in respect of the easement payment being increased in the event of the land increasing in value if sold and to then consider and, if appropriate, approve further action on the easement request.

C.127 Cllr Buchanan reported on the meeting between Kent Legal Services, the Clerk and herself. The advice given was that a condition as above could not be included in a contract and all terms would need to be agreed in advance. Cllr Powell requested that the clerk obtain written confirmation of this. After discussion, Cllr Buchanan proposed that members approve the easement request based on the independent valuation of £6000. Cllr Ogden seconded this. There were 5 votes in favour and 5 votes against. The Chairman used her casting vote and the motion was agreed.

Action: Clerk

6.2.2 To note the grants to community organisations approved by the E&A committee for 2015-2016

C.128 This was noted by members.

6.3 Administration and Resources Committee Meetings: 1.12.15

C.129 Cllr Ogden proposed a motion to receive and note the minutes of the A&R Committee. Cllr Howard seconded this and all voted in favour.

6.3.1 To consider and approve on a recommendation from the A&R Committee the virement of £5000 from general reserves to the A&R budget for staff salaries for 2015-2016

C.130 Cllr Ogden proposed a motion to approve the above virement and this was seconded by Cllr Leyshon. All voted in favour.

Item 7: To receive reports from Parish Council representatives on external bodies

C.131 CPRE – Cllr Gofton reported on her attendance at the Ebbsfleet Garden City presentation where the CPRE spoke about the development. Cllrs Wade and D Bramer had also attended this.

C.132 Harvel Village Hall Management Committee - Cllr M Bramer and Knott had attended this meeting and Cllr Knott gave a brief report.

C.133 KALC – Cllr Buchanan had reported on the AGM, attended by herself with Cllrs M Bramer and Hasler. It was noted that the minutes of the previous KALC meeting minutes had still not been received by the Council. Cllr Leyshon requested that the representatives ask why KALC are often late in sending out information received from NALC.

Action: Cllrs Hasler/Powell

Cllr Buchanan proposed a motion that item 10 was brought forward to be discussed as she would have to leave the meeting after this item. Cllr Ogden seconded this and all voted in favour. The motion was agreed.

Item 10: Cricket Club Lease

10.1 To note and approve the Cricket Club Lease

C.134 Cllr Buchanan reported that the Kent Legal Services had drafted a new lease incorporating the old lease, which is currently with the Cricket Club's solicitor. Unfortunately, he is currently off sick and therefore they have not approved the lease in time for this meeting. The Council's solicitor has advised that under the terms of the Landlord and Tenant Act 1954, the Cricket Club can just hold over occupation of the land until the new lease is complete and therefore it will be no detriment to either party to complete the lease in January and back date this to when the old lease expires. Councillors noted this.

Cllr Buchanan left the meeting at 8.40pm

Item 8: To consider a motion proposed by Cllr Leyshon to consider making an application for a Public Spaces Protection Order for all bus stops within the Parish to prevent anti-social parking which threatens the safety of parishioners

C.135 Discussion took place regarding the issues with bus laybys in the parish.

Cllr Ogden proposed a motion to suspend standing orders to allow Cllr Sweetland to speak on this. This was seconded by Cllr Wade and all voted in favour.

Standing orders were then reinstated.

C.136 Cllr Leyshon agreed to defer his motion until the site meeting regarding the bus stops has taken place.

Item 9: Byway NS287:

9.1 To consider, and if appropriate, to approve, a request by County Councillor Bryan Sweetland for a request for £1500 from the Parish Council towards the cost of the maintenance of Byway NS287

C.137 It was agreed that the clerk would write to Cllr Sweetland and the PROW officer advising that it is Highways responsibility to maintain the byway and therefore the PC is unable to consider this request.

Action: Clerk

Item 11: To note the proposed Meopham Parish Council meeting dates for 2016-2017

C.138 The dates were noted by members.

Item 12: Financial Matters:

12.1 To note Meopham Parish Council's Income and Expenditure up to November 2015

C.139 This was noted by members.

12.2 To consider and approve the budget and precept for Meopham Parish Council 2016-2017 for issue to Gravesham Borough Council

C.140 Concern was raised by some members regarding the addition of a Village Hall Budget and the increased effect on this on the precept. It was noted that in previous years any request for funding for funding had been considered and paid from reserves and there was no doubt this would still happen in the future. Following discussion on the proposed Village Hall budget, Cllr Hasler proposed a motion to remove £5000 from the budget for the Village Halls which had been included under the E&A Committee. This was seconded by Cllr Howard. There were 7 votes in favour, 2 against and 1 abstention. The motion was approved. Cllr Ogden then proposed a motion to approve the precept of £75190 for Meopham Parish Council for 2016-17 for issue to GBC. This was seconded by Cllr Hasler. There were 8 votes in favour and 2 votes against. The motion was agreed.

Action: Clerk

12.3 Approve the schedule of payments in accordance with Financial Standing Order 5.2

C.141 Cllr Howard proposed the schedule of payments is approved and this was seconded by Cllr Hasler. All voted in favour.

Item 13: To note correspondence received

C.142 Members noted the correspondence list.

C.143 Graveney Lodge Planning application – members noted the objection letter received from a resident and the email from the Planning officer, confirming their receipt of further objections received.

C.144 Members noted the email from a resident concerning the uneven paving directly outside of McColls. It was agreed the Clerk would write to McColls to ask them if they could repair the paving slabs.

Action: Clerk

The meeting closed at 09:40 pm.