

**Minutes of an Extraordinary Meeting of the Full Council
held on Tuesday 4th December 2018 at 7.00pm
in the Windmill, Meopham Green**

Members Present: Cllrs D Bramer, M Bramer, S Buchanan (Chairman), P Hasler, P Howard, P Luxford, J McTavish, J Ogden, D Powell and B Wade

In attendance: Sarah Eggesden, Clerk

Item 1: Apologies for absence:

C.148 Apologies were received from Cllrs Gofton and Knott

Item 2: Declarations of Interest:

C.149 No declarations of interest received.

Item 3: To consider the report from Elysian Consultants and to consider the action to take:

C.150 Discussion took place on the report. It was noted that the Pavilion had not been closed for 15 years. Some members were concerned about contradictory advice that they had read online. It was pointed out that Elysian Consultants advice would be covered by their professional indemnity insurance.

Cllr Ogden proposed the following course of action:-

- i) Provide our internal auditor with a copy of the report for his views
- ii) Arrange a meeting with HMRC with the Internal Auditor, Cllr M Bramer and the Clerk
- iii) Inform the Football Foundation
- iv) Inform Meopham Colts
- v) Inform the Project Manager

This was seconded by Cllr Luxford and all voted in favour.

Action: Clerk

Item 4: Lower Thames Crossing Consultation: To approve the draft response

C.151 The population figure was queried but it was agreed to leave this at 9,000. Cllr Luxford is trying to source the population figure for Istead Rise for the letter. Cllr Luxford proposed approval of the letter and this was seconded Cllr McTavish. There were 7 votes in favour and 3 abstentions. The letter would be sent by 20/12/18.

Action: Clerk

Item 5: To discuss the procedure in respect of Meopham Parish Council's grant scheme

C.152 Cllr Buchanan advised that the Grant for Nurstead Church would be coming to the next Full Council for approval as this is over £500. Cllr Powell advised that he had put this item on the agenda as he thinks Full Council should oversee all the grants and he will be putting a motion on the next agenda regarding this.

Cllr Buchanan left the meeting at 7.15pm and Cllr Ogden took over as Chairman.

Discussion followed on the grants issued. Cllr D Bramer informed members that all committee members had voted in favour of approval of the grants. The Clerk advised members that Full Council had delegated the Environment and Amenities Committee the power to make the decision on allocating the grants. Members agreed that the grants awarded at E&A Committee last month still stand.

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next items the public and press will be asked to leave the meeting

Cllr Buchanan returned to the meeting at 7.25pm. Cllr Ogden continued to chair the meeting.

Item 6: On recommendation of the Personnel Committee, to consider making the appointment of the temporary Clerical Assistant permanent with immediate effect.

C.153 Discussion took place on this as some members felt it was too early to make a decision on this as the contract still has 3 months to run. The Clerk advised that this was being considered in order to be able to allocate budget for the role for the next financial year. Cllr Ogden then proposed instead to include an amount in the budget for 2019-20 for the role and then review the role at a later date. This was seconded by Cllr M Bramer. There were 7 votes in favour and 3 abstentions.

Meeting closed at 7.35pm