

Minutes of a meeting of Full Council
held on Tuesday 12th December 2017 at 7:30 pm
at the Cricket Pavilion, Meopham Green, Meopham

Present: Cllrs Buchanan, (Chairman), D Bramer, S Gofton, P Hasler, R Knott,
P Luxford, J McTavish, J Ogden, D Powell and B Wade
In attendance: Mrs S Egglesden (Clerk), Borough Councillors J Burgoyne, G Harding,
Community Warden M Cason and County Councillor B Sweetland

Item 1: Apologies for absence

C.108 There were apologies from MP A Holloway, Borough Councillor D Shelbrooke,
PCSO J Hartley and Cllr M Bramer.

The Chairman advised members that the meeting was being recorded.

Item 2: Declarations of Interest

C.109 There were no declarations of interest.

Cllrs Gofton and McTavish arrived at 7.32pm.

Item 3: To approve minutes of the previous meetings (10.10.17)

C.110 The minutes of the meeting held on 10.10.17 were approved as a true and
correct record on a proposal by Cllr Hasler and seconded by Cllr Luxford. All
voted in favour.

Item 4: To consider any matters arising from the above Minutes

C.111 There were not any matters arising.

Item 5: To receive reports from:-

5.1 County Councillors – no report

5.2 Borough Councillors

C.112 Cllr Burgoyne reported on Gravesham Borough Council's involvement on site
allocation and the Green Belt review which are being drafted for the February
2018 Cabinet meeting. The Green Belt review will look at the current boundaries
to see if they comply. The main areas for any development will be either urban
or brownfield sites. The consultation process, which is still under discussion, will
take place over a couple of years and will be available online plus a leaflet to all
households.

Members asked the following questions:-

- Why has only Gravesham been asked to do a Green Belt review? Cllr Burgoyne would check this out.
- What is the time span for the review? Cllr Burgoyne -The plan will be ready for inspection in 2020
- Should Gravesham BC invite parish councillors to a meeting so we are correctly informed? Cllr Burgoyne - Yes.
- Why has the building been delayed on land west of Wrotham Road when it has been approved? Cllr Burgoyne - It has taken a long time due to access but a S106 agreement is due to be signed.
- Why is the hospital site still derelict? Cllr Burgoyne - Car parking has been an issue but there are still parties interested in this.

Cllr Harding reported on the meeting he attended recently with Highway's England regarding the Lower Thames Crossing. He had put forward the question from Meopham PC regarding the concerns regarding an increase in traffic on the A227. Highways England's response was that they were not aware of any concerns here and via MP Adam Holloway it has been suggested they hold a meeting in Meopham to address concerns.

Cllr Luxford pointed out that she had attended a recent LTC Forum meeting attended by Tim Jones, Project Director at Highway's England and she had raised the concerns regarding the A227. It was agreed that Cllr Luxford would speak with Cllr Harding regarding this after this meeting.

Action: Cllr Luxford

Cllrs Burgoyne and Harding left the meeting.

5.3 Community Warden /PCSO

C.113

M. Cason reported on:-

- fly tipping in the parish had been reported
- resolved issues of grass areas not being cut with Gravesham BC
- arranged for the steps to be fixed in Longfield Road
- reported street lighting not working to KCC.
- received a report of a dog attack incident at Culverstone Recreation Ground and was ensuring she had a presence here
- carried out scam presentations in the parish
- reported youths skateboarding at the station car park to British Transport Police
- had a safety awareness stand at Culverstone School Fete
- delivered the parking campaign leaflets and some pedometers to the primary schools, to help promote walking to school
- advised members that a Lego Club is starting at St John's Centre in 2018.

Cllr Ogden advised that small silver canisters were left at Judson's last week. M Cason advised that this should be reported to Kent Police on 101.

It was noted that a transit van, parked in Judson's Car park for several days, was no longer there.

Item 6: Public Session

C.114 There were no members of the public present.

Item 7: To receive and note minutes of and/or to determine recommendations made by Standing Committees:

7.1 Environment & Amenities Committee Meeting: 31.10.17

C.115 Minutes were received and noted by members

7.1.1 To consider obtaining quotations for the work, as listed on the attached proposed specification for the tree work at Judson's Recreation ground

C.116 Cllr D Bramer had concerns that the work in zone 3 in relation to the conifer and sycamores was too drastic and also in zone 4 to reduce to the height of the scout building. Following discussion, Cllr Powell proposed that the clerk obtains quotes for the work. This was seconded by Cllr Hasler and there were 8 votes in favour, 1 against and 1 abstention.

7.2 Planning & Projects Committee Meeting: 14.11.17

C.117 Minutes were received and noted by members.

7.2.1 Update on the CAT Meeting

C.118 Cllr McTavish reported that the last meeting had been cancelled due to illness. A meeting would take place in the New Year.

7.2.2 To note the minutes from the Parking Issues Working Group Meeting

C.119 The minutes were noted. Cllr McTavish reported on the successful launch and the on-going aims of the campaign.

7.3 Administration and Resources Committee Meeting: 28.11.17

C.120 Minutes were received and noted by members.

C.121 Cllr Powell asked why the budget/precept was not being considered at this meeting

as agreed in item A.67. The Chairman advised that a budget meeting is scheduled for 9.01.18, as agreed at the May Annual Council Meeting. Cllr Powell requested all supporting paperwork for the budget meeting including current expenditure and the bank account position to be circulated to all members prior to the meeting.

Action: Clerk

7.4 Planning Committee Meetings: 07.11.17 and 5.12.17

C.122 Minutes were received and noted by members.

7.5 Judson's Pavilion Committee Meeting: 5.12.17

C.123 Minutes were received and noted by members.

7.5.1 To consider and if appropriate, agree to the Clerk investigating into progressing with a draft lease between Meopham Parish Council and Meopham Colts for Judson's Pavilion, in order to satisfy the conditions for the grant application to the Football Foundation

C.124 Cllr Wade pointed out that the lease needs to be done otherwise the Football Foundation will not consider a grant. Cllr D Bramer questioned the Football Foundation recommendation that the lease must allow the property to be used by a Football Club or any sports club. Cllr Powell explained that this clause was to ensure that if anything happened to Meopham Colts, then this facility would continue as a football or sports facility to protect the Football Foundations investment. Cllr Buchanan advised that the cost would have come out of the reserve funds for Judson's initially. Following discussion on the lease, Cllr Wade proposed that the Clerk proceeds with arranging the drafting of a lease with the Parish Council's solicitor and this was seconded by Cllr Ogden. All voted in favour.

Item 8: Parish Council representatives on external bodies: To receive a report

C.124 A report was circulated.

C.125 Cllr Luxford advised members that the next Harvel Pop Up Cafe is on 21/12/17.

C.126 Cllr McTavish reported that Darent Valley Hospital is struggling at this time of year and it was perceived that the situation would not improve with the planned increase in housing development.

Item 9: Pitfield Green Toilets – update

9.1 Update from the Working Group

C.127 Cllr Buchanan reported that the draft lease had been received by post today and a copy had been circulated to all members. The lease would be signed once the

agreed work carried out by Gravesham Borough Council had been completed. The sum of £1500 would be transferred to the Parish Council once the lease was signed. Cllr D Bramer asked if the Meopham PC could then apply for the Community Toilet Scheme grant and it was thought that it could, along with business rate relief.

County Councillor B. Sweetland arrived at 8.35pm

Item 10: Pitfield Green Residents – to consider the petition request to support their application to Gravesham Borough Council for double yellow lines

C.128 Members noted the residents' petition which had been circulated. Cllr Powell proposed that Meopham PC supports the residents request for double yellow lines and this was seconded by Cllr Knott. All voted in favour.

Item 11: To consider any nominations from Meopham for the KALC community Awards Scheme 2018

C.129

[REDACTED]. It was agreed to forward the above 3 nominations on a proposal by Cllr McTavish and seconded by Cllr Wade. All voted in favour.

Action: Clerk

As the applications required some brief words on why we are nominating this person it was agreed the following councillors would provide this information to the clerk:-

[REDACTED]

The deadline for application submission was 26/01/18

Action: Cllrs Wade, Powell, D Bramer and Clerk

Item 12. To consider a motion proposed by Cllr Buchanan that Meopham Parish Council produce a calendar for 2019. Photographs of the village would be invited from parishioners thus making this a community project, and sales would cover costs and any profit to a local charity

C.130 Cllr Buchanan outlined her idea. Discussion took place. Cllr Powell requested that the clerks would not be involved in this project. Cllr Buchanan then proposed the above motion to produce a calendar for 2019 and this was seconded by Cllr Ogden. There were 4 votes in favour and 6 against. The motion was therefore not agreed.

Item 13. Parish Council Matters

13.1 To note the proposed dates for Meopham Parish Council's Meeting Dates for 2018-2019

C.131 The circulated list of proposed dates was noted, for final agreement in May at the Annual Council Meeting.

13.2 To note the closure of the Parish Office between Christmas and New Year

C.132 This was noted. Cllr Wade asked about access to the office in an emergency and the clerk confirmed that a list of available key holders during the holiday period would be circulated.

Action: Clerk

Item 14: Financial Matters

14.1 To note Meopham Parish Council's Income and expenditure up to the 30.11.2017

C.133 This was noted by members

14.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2

C.134 The schedule of payments (appendix 1) was approved on a proposal by Cllr McTavish and seconded by Cllr Gofton. There were 8 votes in favour and 2 abstentions.

Item 15 To note correspondence received

C.135 Members noted correspondence list.

Item 16 Chairman's Announcements

C.136 Cllr Buchanan did not have any announcements.

Cllr Buchanan proposed that Standing Orders were suspended to allow Cllr Sweetland to speak. This was seconded by Cllr Ogden and all voted in favour.

Cllr Sweetland reported on:

- Meeting with a KCC Highway Engineer to look at potential double yellow lines at Pitfield Drive and he will look to fund this work.
- A consultation due out soon regarding the bus service
- Review of the Green Belt at Gravesham BC

Cllr Sweetland reported that he still has grant money available if Meopham PC could email him on potential projects for funding. Cllr Luxford suggested funding

towards a traffic count on the A227. Cllr Gofton suggested a trixie mirror as you exit Camer Park/Green Lane. Cllr D Bramer suggested a contribution towards a portable hearing loop.

Action: Clerk/Cllrs Luxford, Gofton and D Bramer

Cllr Ogden asked if Cllr Sweetland could look into Meopham PC's request for a Trixie Mirror opposite the exit at Camer Parade. The Clerk would forward on details to Cllr Sweetland.

Action: Clerk

The meeting closed at 9.26pm

Appendix 1

CHQ	DATE	PAYEE	DETAILS	GROSS	VAT	NET
1992	05/12/2017	KPS Office Supplies Limited	Stationery - Dec 17	£54.99	£9.17	£45.82
1993	12/12/2017	Meopham PCC	Service Sheets - Remembrance	£40.00		£40.00
"	12/12/2017	Meopham PCC	Meopham Review Subs	£6.00		£6.00
1994	12/12/2017	H Antwiss	Office repairs - Dec 2017	£72.00		£72.00
1995	12/12/2017	N Jerram	Expenses - mileage/stamps - oct to dec 17	£51.23		£51.23
1996	12/12/2017	S Eggesden	Expenses - mileage/office sundries - oct to dec 17	£19.70		£19.71