

**Minutes of a Judson's Pavilion Committee meeting  
held on Friday 5<sup>th</sup> April 2019 at 9.00am  
at the Windmill, Meopham Green**

**Committee Members:** Cllrs. Buchanan, M Bramer, Howard, Ogden (Chairman)  
and Wade  
K Walters and B Heming, Meopham Colts

**In attendance:** S Eggleden (Clerk)

**Item 1      Apologies for Absence**

**J9**            Apologies received from Cllrs Gofton and Hasler.

**Item 2      Declarations of Interest**

**J10**            There were no declarations of interest.

**Item 3      Approve the Minutes of the previous meeting (09.11.18)**

**J11**            The minutes of the meeting held on 09.11.18 were approved as a correct record on a proposal by Cllr Wade and seconded by Cllr Buchanan. All voted in favour.

**CLOSED SESSION**

**Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next item the public and press will be asked to leave the meeting**

**Item 4      To review the Project Recommendation Report from the Project Manager**

**J12**            Cllr Ogden updated members on the recent water leak in the showers at Judson's Pavilion. The existing meter and stop cock were broken. A new stop cock and meter has been installed by Southern Water in the road to the pavilion, underneath the old Scout's Notice board. The water is now turned off and the clerk is now querying a bill with a meter reading with Business Stream.

B. Heming arrived at 9.10am.

Cllr Ogden then reported on the hold up on progressing the project due to obtaining permission for the drainage diversion from Southern Water. Permission had only just been finalised in late March, enabling this to be included in the Architects specification sent to contractors.

The Clerk reported on the 6 tender submissions based on the B Hemings drawings received last year. Once the Project Manager had been appointed in early April, there was only a short time period for him to evaluate tenders to enable the council to submit 3 'like for like' tenders in the Football Foundation grant application. Members viewed the tender list and the Football Foundation submission again.

Discussion took place on the Project Managers report. 3 of the tenders were approached based on the grant money available from the Football Foundation.

Cllr Ogden reported on a meeting earlier this week between Capstan Group and the Project Manager which he had observed along with Cllr Buchanan and the Clerk. Capstan Group are reviewing their tender and will be coming back to the Project Manager on Monday. It was noted that the sub metering and 2 of the light tubes were being removed as not necessary. Members agreed with these changes.

After reviewing the report, Cllr Howard proposed that the Judson's Pavilion Committee should recommend approval from Full Council of Capstan Group as the contractor to carry out the work at the Judson's Pavilion and this was seconded by Cllr Buchanan. All councillors voted in favour.

**Item 5**

**Update on the lease between Meopham Parish Council and Meopham Colts**

K Walters reported that the Colts Solicitor had come back with some minor queries. He would get back to their solicitor with the answers immediately in order to progress the lease. The draft lease then needed to be circulated to members of the council for Tuesday's Full Council meeting.

The meeting closed at 10.00 am.

Signed.....Date.....