

## Meopham Parish Council

All correspondence to:  
The Windmill, Meopham Green, Meopham, Kent DA13 0QA  
Telephone: 01474 813779  
Clerk: Mrs S Eggesden

E-Mail: Clerk@meopham.org  
www.meopham.org



Distribution overleaf

9 December 2015


Dear Sir/Madam,

### **SUMMONS AND AGENDA FOR FULL COUNCIL – 15<sup>TH</sup> December 2015**

There will be a meeting of **MEOPHAM PARISH COUNCIL** on Tuesday 15 December 2015 at **7:30 pm** at **CRICKET PAVILION, MEOPHAM GREEN, MEOPHAM**

All items shown by (\*) have been circulated.

Yours faithfully,

  
Clerk

### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests

**The meeting will be adjourned to receive any reports from County or Borough Councillors and to answer any questions from members of the public**

- 3 To approve minutes of the previous meetings (14.07.15, 20.10.15 and 3.11.15) (\*)
- 4 To consider any matters arising from the above Minutes
- 5 To consider and make recommendations on Planning Applications (\*) (to follow)
- 6 To receive and note minutes of and/or to determine recommendations made by Standing Committees:

*6.1 Planning & Projects Committee Meetings: 03.11.15 (\*)*

6.1.1 To note and approve the virement within the P&P Committee budget for £500 from the Highways and Streetlights budget to cover the cost of the Parish Guide distribution.

*6.2 Environment & Amenities Committee Meeting: 17.11.2015 (\*)*

6.2.1 To report on the response from Kent Legal Services in respect of adding a condition to the easement agreement in respect of the easement payment being increased in the event of the land increasing in value if sold and to then consider and, if appropriate, approve further action on the easement request.

6.2.2 To note the grants to community organisations approved by the E&A committee for 2015-2016 (\*)

6.3 *Administration and Resources Committee Meeting: 01.12.15 (\*)*

6.3.1 To consider and approve on a recommendation from the A&R Committee the virement of £5000 from general reserves to the A&R budget for staff salaries for 2015-2016

- 7 To receive reports from Parish Council representatives on external bodies
- 8 To consider a motion proposed by Cllr Leyshon to consider making an application for as Public Spaces Protection Order for all bus stops within the Parish to prevent anti-social parking which threatens the safety of parishioners (\*)
- 9 Byway NS287:
- 9.1 To consider, and if appropriate, to approve, a request by County Councillor Bryan Sweetland for a request for £1500 from the Parish Council towards the cost of the maintenance of Byway NS287
- 10 Cricket Club Lease
- 10.1 To note and approve the Cricket Club Lease (\*) (to follow)
- 11 To note the proposed Meopham Parish Council meeting dates for 2016-2017 (\*)
- 12 Financial Matters:
- 12.1 To note Meopham Parish Council Income and expenditure up to November 2015 (\*) (to follow)
- 12.2 To consider and approve the budget and precept for Meopham Parish Council 2016-2017 for issue to Gravesham Borough Council (\*)
- 12.3 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (\*) (to follow)
- 13 To note correspondence received (\*) (to follow)

**Distribution:**

***Council Members:*** Cllrs D Bramer, M Bramer, S Buchanan, S Gofton, P Hasler, P Howard, R Knott, A Leyshon, J McTavish, J Ogden, D Powell and B Wade

***Member of Parliament:***

Mr A Holloway (§)

***County Councillor:***

Cllr. B Sweetland

***Borough Councillors:***

Cllr. Mrs L Boycott Cllr. J Cubitt

Cllr. Mrs J Burgoyne Cllr. D Shelbrooke

***Police Neighbourhood Team:***

***PCSO:*** Jo Hartley (§)

***Rural Community Wardens:*** Mrs M Cason (§)

***Press (via e-mail only):***

Kent Messenger, Gravesend Reporter, News Shopper

Mr S Goldsmith and Ms Charlotte Raymond (§)

§ - agenda only