

**Minutes of a Judson's Pavilion Committee meeting  
held on Friday 20th January 2017 at 9.30 am  
at the Windmill, Meopham Green**

**Committee Members:** Cllrs. Buchanan, Hasler, Howard (Vice Chairman),  
Ogden (Chairman) and Wade  
Meopham Colts – B Heming and K Walters

**In attendance:** Clerk – S Egglesden

**Item 1**      **Apologies for Absence**

**J25**            No apologies had been received.

**Item 2**      **Declarations of Interest**

**J26**            There were no declarations of interest

**Item 3**      **Approve the Minutes of the previous meeting (25/10/16)**

**J27**            The minutes of the meeting held on 25/10/16 were approved as a correct record on a proposal by Cllr Buchanan and seconded by Cllr Howard. All voted in favour.

**Item 4**      **Matters Arising**

**J28**            Cllr Ogden reported on item J22, Page 2. He confirmed that the proposal put forward to the Alan Willett Foundation for funding had unfortunately been unsuccessful.

**Item 5**      **Update on:**

**5.1**            **Meeting with the Football Foundation and to consider any planning suggestions resulting from this meeting**

**J29**            Cllr Ogden and K Walters reported on the positive meeting with the Football Foundation (FF) and Kent FA. A file note on the meeting had been circulated to all members along with the email from Kent FA. The planning considerations were discussed.

The plans for 3 pitches on the recreation ground were discussed and Cllr Wade pointed out that a public footpath ran across on one of the proposed site of an additional pitch. Members noted this.

Cllr Wade advised that the maintenance of the grass is carried out by GBC and this should be pointed out in the application.

## **5.2 Planning – to agree on a response on comments made in respect of the planning application**

### **J30**

The FF had made a number of observations regarding the plans which members discussed in conjunction with the email from GBC Planning Department in respect of the planning application and an email from a resident, all of which had been circulated to members:-

- Following the FF suggestion, it was agreed to move the toilets to the front of the building. Cllr Wade suggested we also look into having male and female toilets if space allowed.
- Storage moved to the back of the building now included Youth storage. Agreed to create a shared space with double doors to accommodate all the youth equipment.
- Following the FF suggestion, it was agreed to move the kitchen to the front of the building with a hatch inside and outside.
- Disabled toilets - currently have to go through two doors. Agreed this needs to be looked at.
- Meeting room use – Agreed this can be changed on the plans to state youth club use also and to be include in a supporting statement. Business plan – clerk to forward previous business plan to B Heming to work on.
- Flooding issues in the existing car parking area - Agreed this would be addressed in the plans for the new parking area.
- Concern regarding the drainage for the toilets and showers area - Agreed that a drainage survey would be done and any issues would be resolved. There was discussion on actual use of showers. M. Colts confirmed that showers are an FA requirement
- Parking in front of the bus garage - Agreed this parking space needs to be taken out and an area in front of garage to be hatched out
- Roof pitch height and query regarding blocking out neighbour light – Agreed to look at this and B Heming can provide drawings for this
- Why is garage not part of the planned refurbishment? – Agreed to look in to this as may not be much more expensive, might not need to have custom built roof trusses and would be more aesthetically pleasing. Also might open up another potential funding source.
- Roof structure discussed. Would a flat roof be cheaper and what are the safety implications if anyone climbs on the roof? Cllr Howard advised that as long as we have not given access to the roof and carried out due diligence and care, people are responsible for their own health and safety. It was thought that the building would not be as warm or look as nice with a flat roof. Agreed this can be looked at as an alternative if the build cost needs to be reconsidered for funding.

- Installation of a sediment catch tray for muddy boots – Agreed this would be addressed
- Program of works –Agreed this will be done
- Concern raised regarding provision of lighting, electrical sockets and storage – Agreed this would form part of the building regulations

It was agreed that B.Heming would liaise with GBC Planning and the Football Foundation/Kent FA to work on getting the plans how we want them with the approval of all organisations. Agreed that once the plans are approved by GBC, the Committee can look to go out to tender and then we can work on the funding aspect of the project.

Cllr Wade suggested members look in to the possibility of walking football for the elderly.

It was agreed to meet again on Friday 10<sup>th</sup> February 2017 at 9.30 am to discuss the progress on the above points.

**Item 6**            **Financial Matters**

**6.1 To note expenditure for the Judson's Pavilion Committee Expenditure from the 14<sup>th</sup> September 2016 to the 20<sup>th</sup> January 2017**

**J31**            This was noted by members.

**6.2 To note the Judson's Pavilion Committee Income and Expenditure to date for the 2016/17 financial year**

**J32**            This was noted by members.

The meeting closed at 10.50 am

Signed.....Date.....