

**Minutes of the Parking Issues Working Group
Wednesday 19th April 2017, 10.30 am at Meopham Windmill**

Present: Cllrs Buchanan, Knott and McTavish (Chairman)
M Cason, Community Warden

In attendance: S Eggesden, Clerk

1. To note apologies

No apologies had been received.

2. To approve the minutes from the 24th March 2017

It was agreed to make amendments on page 2 on the timeline:- to add in 'nursery and pre-schools' and amend 'flat tenants' to 'flat residents'.

The minutes dated the 24th March 2017 were then agreed.

3. Update on actions:-

Response on letter to the schools – due to the Easter holidays, the clerk had not received any response to our letter. **Agreed Action:** Clerk to telephone the schools by Friday 21st April.

KCC Road Safety Team – the clerk reported on the email received from a member of KCC's Transport Innovations Team who oversees the Responsible Parking Toolkits that are available to schools in Kent. The email advised that Meopham Primary Academy, Meopham Secondary School and Culverstone Primary School were part of the responsible parking scheme. **Agreed Action:** Clerk to contact KCC to request a copy of the Responsible Parking Toolkit and circulate the working group members.

Helen Allison were not part of the KCC scheme and therefore KCC were not able to provide any information on their responsible parking involvement.

It was noted that Meopham Primary Academy are negotiating the use of the local church car park to offer parents a 'park and stride' option. M Cason reported that the after school lego club will be starting at St John's Church and is being led by Pat Shelbrooke.

Camer Parade Survey – Nothing further to report. **Agreed Action:** Clerk to contact P.Hasler and J. Ogden regarding the survey.

May meeting with the schools – **Agreed Action:** need to agree on the agenda. This would be done via email.

Discussion took place regarding the format of the prize giving. It was agreed to have a winner from each school, plus a highly commended and then an overall winner. It was also suggested that we ask the schools if one of them could host a launch event.

4. Camer Parade Service Road

Update on further search regarding ownership - Cllr Knott has spoken with Gravesham Property Services and they had confirmed ownership for the service road from Longfield Road up to the garages. It was noted that GBC planning had advised the clerk that GBC did not own this road and a land registry search had not confirmed ownership. **Agreed Action:** Cllr Knott and Clerk to continue to investigate into this.

Cllr Knott had spoken with one of the shop keepers regarding the parking and he would encourage other shop keepers to complete the survey form.

Tesco – accessing the service road. **Agreed Action:** to put this on hold until we have further information regarding the service road ownership.

5. Any other business

M. Cason advised that she had visited the resident in School Close concerned about the parking here. **Agreed Action:** to raise the issues with the schools.

The clerk reported on the response from the resident concerned about the parking at Culverstone School. He had asked why Highways would not put bollards along Wrotham Road as well as double yellow lines as this had been done in School Close. **Agreed Action:** Clerk to go back to Highways and ask the reason for this.

M. Cason would find out who the Housing Officer at GBC is for School Close.

6. To agree on a date for the next meeting

19/5/17 at **10.00am** at the Windmill

The meeting closed at 11.30am.

SignedDate.....