



Dear Sir/Madam,

12<sup>th</sup> July 2016

**SUMMONS AND AGENDA FOR FULL COUNCIL – 19<sup>th</sup> July 2016**

There will be a meeting of **MEOPHAM PARISH COUNCIL** on Tuesday 19<sup>th</sup> July 2016 at 7:30 pm at **Culverstone Community Centre, Culverstone**. All items shown by (\*) have been circulated.

Yours faithfully,

  
Clerk

**AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests

**The meeting will be adjourned to receive any reports from County or Borough Councillors and to answer any questions from members of the public**

- 3 To approve minutes of the previous meetings (10.05.16, 07.06.16, 05.07.2016 (\*) and 13.07.16 (to follow))
- 4 To consider any matters arising from the above Minutes
- 5 To consider and make recommendations on Planning Applications (\*) (to follow)
- 6 To receive and note minutes of and/or to determine recommendations made by Standing Committees:
  - 6.1 *Environment & Amenities Committee Meeting: 07.06.16 (\*)*
  - 6.2 *Planning & Projects Committee Meeting: 21.06.16 (\*)*
  - 6.3 *Administration and Resources Committee Meeting: 07.06.16 and 05.07.16 (\*)*
    - 6.3.1 *On a recommendation from the A&R Committee to approve and adopt a Training Policy (\*)*
    - 6.3.2 *On a recommendation from the A&R Committee to approve and adopt an Equality Policy (\*)*
    - 6.3.3 *On a recommendation from the A&R Committee to approve and adopt a Co-Option Policy and to extend the terms of references on the Personnel Committee (\*)*
  - 6.4 *Judson's Pavilion Committee Meeting: 26.04.16 (\*)*
- 7 To receive reports from Parish Council representatives on external bodies
- 8 To consider the donation request letter received from Gravesham Borough Council for the proposed Queen Elizabeth II statue, to be sited in Gravesend, and agree on any further action to take, if appropriate, regarding this (\*)

9. Financial Matters

- 9.1 To note Meopham Parish Council's Income and Expenditure up to the 19<sup>th</sup> July 2016 (\*) (to follow)
  - 9.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (\*) (to follow)
  - 9.3 To note the internal auditors report from May 2016 (\*)
10. To note correspondence received (\*) (to follow)

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.