

Meopham Parish Council

The Windmill, Meopham Green

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20th February 2017

Dear Sir/Madam,

**AGENDA FOR JUDSON'S PAVILION COMMITTEE**

There will be a meeting of the Judson's Pavilion Committee on Friday 24<sup>th</sup> February 2017 at 9.30am in the Windmill, Meopham Green, Wrotham Road, Meopham.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S Eggesden', is written over the typed name.

Clerk.

**AGENDA**

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Approve the Minutes of the previous Meeting (10/02/2017) (\*)
- 4 Matters Arising
- 5 Update:-
  - 5.1 to report on any comments on the revised plans and to agree on the next steps
  - 5.2 update on potential funding streams

**Minutes of a Judson's Pavilion Committee meeting  
held on Friday 10th February 2017 at 9.30 am  
at the Windmill, Meopham Green**

**Committee Members:** Cllrs. M Bramer, Buchanan, Gofton, Hasler, Howard (Vice Chairman), Ogden (Chairman) and Wade  
Meopham Colts – B Heming and K Walters

**In attendance:** Clerk – S Eggesden

The meeting started at 9.40am due to the late arrival of some members.

**Item 1**      **Apologies for Absence**

**J33**            No apologies had been received.

**Item 2**      **Declarations of Interest**

**J34**            There were no declarations of interest

**Item 3**      **Approve the Minutes of the previous meeting (20/01/17)**

**J35**            The minutes of the meeting held on 20/01/17 were approved as a correct record on a proposal by Cllr Howard and seconded by Cllr Buchanan. All voted in favour.

**Item 4**      **Matters Arising**

**J36**            Discussion took place on looking for funding streams and checking deadline date for applications. **Agreed:** the Clerk would speak with the funding mentor regarding this.

**Item 5**      **Update:**

**5.1**            **on the points raised at the last committee meeting concerning the planning application**

**J37**            The Chairman handed over to B. Heming (BH) to run through this item. Revised plans and a specification were circulated. Drawing 1 addressed the parking in front of the garage. **Agreed:** to relocate the parking by the fence to other side to allow the bus to exit.

BH addressed the light concerns regarding the neighbouring property. The existing garage height will be same as the property.

Drawing 2: toilets and kitchen area have been moved to the front of the building. Heating system has currently been left open for either gas or electric.

K Waters arrived at 9.53am.

The proposed incorporation of the mini bus garage area into the plans was discussed. **Agreed:** Cllr P Howard to arrange a meeting with the Chairman of Meopham Welfare Committee to show him the plans. Discussed, for the future, having an agreement in place for the garage use.

Cllr Gofton arrived at 10am.

Drainage was discussed. BH advised that upon researching on any previous work carried out here, contractor, Colin Savage, had carried out work on the drains in respect of a fault a few years back but had not carried out a CCTV survey of the drains so this would need to be done at some point. The revised plans included the drains being moved to the front of the building but a contractor may decide to do differently on this. The drain in the car park requires a survey to find out exactly where the drain goes. New soakaways might be required.

BH had updated the original specification and he ran through this with members.

The Chairman thanked BH for all his hard work on the revised plans and specification.

**Agreed:** members to view the plans and specification and come back with any comments within a week. The clerk would forward the plans to Darryl Haden, Kent FA, to forward to the Football Foundation for comment. Once any comments are received and discussed, the Committee would look to BH will take the plans to GBC.

The next Committee meeting was agreed for Friday 24<sup>th</sup> February 2017 at 9.30am at the Windmill.

The Chairman suggested that representatives of the Committee should speak with the Pavilion neighbour about the revisions to the plans as there were some concerns with the original plans. **Agreed:** Cllr Hasler and BH to visit neighbour.

The meeting closed at 10.51 am

Signed.....Date.....