

Meopham Parish Council

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Dear Sir/Madam,

15 May 2019

SUMMONS AND AGENDA FOR AN EXTRAORDINARY FULL COUNCIL

There will be an **EXTRAORDINARY** meeting of **MEOPHAM PARISH COUNCIL** on Tuesday 21 May 2019 at 6:45pm, to be held at **The Windmill, Meopham Green**.

Yours faithfully

Cllr Sheila Buchanan, Chairman
(Issued pursuant to Standing Order 6a)

AGENDA

- 1 To receive Apologies for Absence
- 2 To receive Declarations of Interest
- 3 To approve the accounts for the year ended 31 March 2019. The Chairman of the meeting and the Responsible Financial Officer to sign (*)
- 4 To approve the Annual Governance Statement for 2018-19, Section 1 of the Annual Return for the year ending 31 March 2019. The Chairman of the meeting and the Clerk, as the Responsible Financial Officer, to sign. (*)
- 5 To approve the Accounting Statements for 2018-19, Section 2 of the Annual Return for the year ending 31 March 2019 and the supporting Bank Reconciliation as at 31 March 2019 plus the explanation of the significant variations from last year (2017-18) to this year (2018-19) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chairman of the meeting to sign. (*)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next item the public and press will be asked to leave the meeting

6. Priestwood Green – To consider the information received, following the request at the Full Council on 02.04.19, to Priestwood Farm regarding vehicular right of access across the track on the village green to the rear of this property. (*) (to follow)

Members: Cllrs. D Bramer, M Bramer, S Buchanan, (Chairman), S Gofton, P. Luxford, J McTavish, J Ogden and B Wade