

All correspondence to:
The Windmill, Meopham Green, Meopham, Kent DA13 0QA
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Clerk: Mrs S Egglesden E-Mail: Clerk@meopham.org
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Dear Sir/Madam,

2nd January 2019

SUMMONS AND AGENDA FOR FULL COUNCIL

There will be a meeting of **MEOPHAM PARISH COUNCIL** on **Tuesday 8th January 2019 at 7:30 pm at the Cricket Pavilion, Meopham Green.** All items shown by (*) have been circulated.

Yours faithfully,

Sarah Egglesden

Clerk

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meetings (30.10.18, 13.11.18 and 04.12.18) (*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
 - 5.1 County Councillor
 - 5.2 Borough Councillors
 - 5.3 Community Warden / PCSO
- 6 Public session: questions from the public
- 7 To receive and note minutes of and/or to determine recommendations made by Standing Committees and committee:
 - 7.1 Environment & Amenities Committee Meeting: 13.11.18 (previously circulated)
 - 7.2 Administration & Resources Committee Meeting: 04.12.18 (*)
 - 7.3 Planning Applications Committee: 20.11.18 (previously circulated) and 18.12.18 (*) (to follow)
 - 7.4 Judson's Pavilion Committee: 09.11.18 (previously circulated)
 - 7.5 Personnel Committee : 27.11.18 (*)
- 8 Parish Council representatives on external bodies: To receive and note reports (*) (to follow)
- 9 Financial Matters:
 - 9.1 To consider and approve the budget and precept for Meopham Parish Council 2019-2020 for issue to Gravesham Borough Council (*)
 - 9.2 Judson's Pavilion and VAT:
 - 9.2.1 Following specialist advice and recommendations from the Parish Council's internal auditor, members are asked to consider registering for Value Added Tax with HMRC and if agreed, to authorise the Clerk to take the necessary actions

- 9.2.2** Following specialist advice and recommendations from the Parish Council's internal auditor, Members are asked to consider Opting to Tax the Judson's Pavilion and associated areas of land, and if agreed, to authorise the Clerk to take the necessary actions
- 9.3** To note Meopham Parish Council's Income and expenditure up to the 30.09.18 (*) (to follow)
- 9.4** To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*) (to follow)
- 9.5** To approve the virement of payments received as follows to the appropriate committee budget:-
- £169.02 Youth Clubs fees and any future Youth Club fees – to vire to E&A, Youth Club budget
 - £210.31 donations from the raffle for funds towards a defibrillator held at Picnic on the Green – to vire to P&P to a new budget for purchase of a defibrillator for the North end of the village
 - £100 donation from Stink Films – to agree on virement to a budget
- 10.** Meopham Green:
- 10.1** Following recent vandalism to Meopham Green, to consider a request from the Cricket Club to place posts and railings along the Wrotham Road side of Meopham Green, from the War Memorial to the Kings Arms PH, subject to any required permission from Gravesham Borough Council's Planning Department and KCC Highways (*)
- 11.** Annual Parish Meeting: 30.04.19
- 11.1** To consider suggestions for a speaker
- 11.2** To agree on the arrangements
- 12.** To note the proposed dates for Parish Council meetings from June 2019 to May 2020 (final approval at the May annual council meeting) (*)
- 13.** To consider a motion from Cllr Powell: Councillors should be able to attend any council committee meeting, including closed sessions, and given the opportunity to represent their parishioners' views but will not be able to vote unless they are a member of the Committee
- 14.** To consider a motion from Cllr Powell: The responsibility for the award of Meopham Parish Council grants be moved from the Environment and Amenities Standing Committee to Full Council.
- 15.** To note correspondence received (*)
- 15.1** KCC Consultation on Libraries, Registration and Archives Strategy – deadline 29.01.19: To note the consultation and consider whether MPC should respond (*)
- 16.** Chairman's announcements

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next item the public and press will be asked to leave the meeting

- 17.** KALC Community Awards Scheme 2019: To consider and approve a nomination to put forward for the award scheme; deadline is 31 January 2019.
- 18.** On the recommendation of the Environment and Amenities Committee, to approve a grant of £750.00 from the Small Grants Fund to Nurstead Church for remedial work to the ceiling at the base of the Church tower due to woodworm.
- 19.** Judson's Recreation Ground: to authorise the Clerk in consultation with the Chairman of the Environment and Amenities Committee to spend up to £1,000 from that Committee's budget for the replacement of posts on the adventure trail and to consider any available quotations.

Distribution:

Council Members: Cllrs D Bramer, M Bramer, S Buchanan (Chairman), S Gofton, P Hasler, P Howard, R Knott, P Luxford, J McTavish, J Ogden (Vice Chairman), D Powell and B Wade

Member of Parliament: Mr A Holloway (§)

County Councillor: Cllr. B Sweetland

Borough Councillors: Cllr. Mrs L Boycott, Cllr. Mrs J Burgoyne, Cllr. D Shelbrooke, Cllr G Harding

Police Neighbourhood Team: PCSO Jo Hartley (§)

Rural Community Wardens: Mrs M Cason (§)

Press:(via email only) Kent Messenger (§)

§ - agenda only

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.