

Meopham Parish Council

All correspondence to:
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Clerk: Mrs S Egglesden E-Mail: Clerk@meopham.org
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Dear Sir/Madam,

21st February 2018

SUMMONS AND AGENDA FOR FULL COUNCIL

There will be a meeting of **MEOPHAM PARISH COUNCIL** on **Tuesday 27th February 2018 at 7:30 pm at The Cricket Pavilion, Meopham Green.**

All items shown by (*) have been circulated.

Yours faithfully,

S. Egglesden

Clerk

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Members' Interests
- 3 To approve minutes of the previous meetings (09.01.18, 30.01.18 and 13.2.18) (*)
- 4 To consider any matters arising from the above Minutes
- 5 To receive reports from:-
 - 5.1 County Councillor
 - 5.2 Borough Councillors
 - 5.3 Community Warden / PCSO
- 6 Public session – questions from the public
- 7 To receive and note minutes of and/or to determine recommendations made by Standing Committees:
 - 7.1 Environment & Amenities Committee Meeting: 16.01.18 (*)
 - 7.2 Planning & Projects Committee Meeting: 30.01.18 (*)
 - 7.3 Administration and Resources Committee Meeting: 13.02.18 (*)
 - 7.3.1 On the recommendation of the A&R Committee to consider approval of the contract for servicing the Pitfield Green Toilets (*)
 - 7.3.2 On the recommendation of the A&R Committee, to consider and approve a virement of £500 from the general reserve to the A&R salary budget for 2017-18 to allow for the possibility of additional overtime being needed up to the end of March (only to be used if no further budget is available in the overall A&R budget to carry out a virement between budgets)

7.3.3 On the recommendation of the A&R Committee, that the purchase of a portable hearing loop is agreed and that the cost of this (£1228.40 plus VAT) is met out of general reserves if a grant is not secured (*)

7.4 Personnel Committee Meeting: 19.02.18 (*) (to follow)

7.5 Judson's Pavilion Committee: update

8. Parish Council representatives on external bodies

8.1 To receive a report (*) (to follow)

9. To consider a request from a resident to allow metal detecting on parish council owned land (*)

10. To consider a motion from Cllr Powell: That monthly audit/monitoring procedures are put in place to oversee the Service Contract and the proposed Toilets Contract with the resulting documentation from the contractors being made available to all Meopham Parish Councillors.

11. To consider a motion from Cllr Powell: To reduce the number of meetings (which will reduce the workload in the office). It is proposed that there should be a Full Council meeting each month and a Planning meeting each month and that the other present committees become working committees with no delegated responsibilities for expenditure.

12. Annual Parish Meeting

12.1 to consider a speaker at the Annual Parish Meeting

12.2 to approve the arrangements for the meeting

13. Financial Matters

13.1 To note Meopham Parish Council's Income and expenditure up to the 27.02.18 (*) (to follow)

13.2 To approve the schedule of payments in accordance with Financial Standing Order 5.2 (*) (to follow)

14. To note correspondence received (*)

15. Chairman's Announcements

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014.