

Meopham Parish Council

Accessibility statement for meopham.org (ver 1.0)

This website is maintained by the Parish Council. We want as many people as possible to be able to use our website.

Meopham Parish Council endeavours to make its website as accessible as possible to everyone, including those with disabilities and those who use assistive technologies to browse the web. Some of the ways in which we strive to achieve this are as follows:

Changing colours, font, text size and other settings

All modern browsers allow you to change colours and font sizes. We've tried to create a site which doesn't get in the way when you change these settings.

For advice on changing settings, check out the **BBC's accessibility pages**. These are full of very helpful information. For example [the BBC Guide to Changing Fonts](#) shows you how to change the font on your computer for a range of operating systems (Windows, Mac OS X, etc) and web browsers (Internet Explorer, Firefox etc).

Screen readers

A screen reader is a program which reads out the information displayed on your computer to you. Screen Readers can be useful to enable blind and partially sighted people to browse the internet and carry out other tasks using their computer.

There are a variety of Screen Readers available via the internet. The following websites contain information regarding accessibility software and resources:

- [**BBC My Web My Way**](#)
- [**UK Accessible technology**](#)

Plain English

We try to write in plain English and avoid jargon. If you don't understand something, please let us know.

What to do if you cannot access parts of this website

If you need information for this website in a different format please contact the Parish by using the link below:

[Contact Meopham Parish Council](#)

Reporting accessibility problems with this website

If you find any problems that are not listed on this page or think accessibility requirements are not being met please contact the Parish by using the link below:

[Contact Meopham Parish Council](#)

Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you are not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

Technical information about this website's accessibility

Meopham Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. We are working towards making this website fully compliant with the [Web Content Accessibility Guidelines version 2.1](#) (WCAG 2.1) AA standard by September 2020.

Disproportionate burden

We have not identified anything that qualifies as disproportionate burden as of yet, but we are still evaluating our site and may update this when we identify issues.

Content that is not within the scope of the accessibility regulations

PDFs and other documents

Many of our older PDFs and Word documents do not meet accessibility standards - for example, they may not be structured so they are accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2. The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they are not essential to providing our services. Our intention is that any new PDFs or Word documents we publish will meet accessibility standards.

Meopham Parish Council

Approved – 25th February 2020 (Administration & Resources Committee)