

Meopham Parish Council

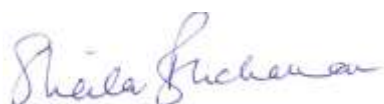
The Windmill, Meopham Green, Meopham, Kent DA13 0QA - Tel: 01474 813779
Clerk: Mrs S Eggesden Email: clerk@meopham.org Website: www.meopham.org



To all Members of Meopham Parish Council

You are hereby summoned to attend an **EXTRAORDINARY FULL COUNCIL MEETING** of **MEOPHAM PARISH COUNCIL** on **21st June 2021** at **11am**, at the **CRICKET PAVILION, MEOPHAM GREEN**. Papers have been circulated for items shown by (*)

Yours faithfully



Sheila Buchanan
Chairman, Meopham Parish Council
(Issued pursuant to Standing Order 6a)
Date of Issue: 16th June 2021

A G E N D A

1. **Apologies for Absence:** - To receive and accept apologies
2. **Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
3. **Year End Accounts and Audit Review 2020-21**
 - 3.1 To approve the accounts for the year ended 31 March 2021. The Chairman of the meeting and the Responsible Financial Officer to sign (*)
 - 3.2 To approve the Annual Governance Statement for 2020-21, Section 1 of the Annual Return for the year ending 31 March 2020. The Chairman of the meeting and the Clerk, as the Responsible Financial Officer, to sign. (*)
 - 3.3 To approve the Accounting Statements for 2020-21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as at 31 March 2021 plus the explanation of the significant variations from last year (2019-20) to this year (2020-21) and the explanation of any difference between Box 7 and Box 8 on Section 2 to be sent to the External Auditor. The Chairman of the meeting to sign. (*)

DISTRIBUTION

Council Members: Cllrs. D Bramer, M Bramer, S Buchanan, (Chairman), C Dalby, S Gofton, G Green, P. Luxford, J McTavish, J Ogden (Vice Chairman), A Rose and B Wade