

Minutes of an Extraordinary Meeting of the Full Council
held on Tuesday 21st August 2018 at 7.30pm
in the Windmill, Meopham Green

Members Present: Cllrs D Bramer, M Bramer, S Buchanan (Chairman), S Goffton, P Hasler, R Knott, P Luxford, J Ogden, and B Wade

In attendance: Nicola Jerram, Clerical Assistant

Item 1: Apologies for absence:

C.90 Apologies were received from Cllrs Howard (family commitment), McTavish (prior engagement), and Powell (Neighbourhood Watch meeting)

Item 2: Declarations of Interest:

C.91 There were no declarations of interest

Item 3: Planning Applications – To consider and make comments on the following planning application(s)

C.92 20180320 – Bellevue, Brimstone Lane, Harvel, Gravesend, Kent

Revised Plans - Demolition of the greenhouse and part of the existing outbuilding and erection of a detached single storey outbuilding to form a garage and workshop

Members discussed the revision to the boundary line and agreed to uphold the original recommendation to GBC. Cllr D Bramer proposed a motion of no objection, subject to the building not being used as a separate hereditament. This was seconded by Cllr Luxford and all voted in favour.

Item 4: Judson’s Pavilion refurbishment Project:-

4.1 To note the Judson’s Pavilion Committee Meeting on 17/08/18

C.93 Members noted the Minutes.

4.2 To note the grant offer from the Football Foundation up to a maximum of £206,723.00 and to approve the conditions of the grant

Members noted the grant offer from the Football Foundation. Cllr Ogden explained the list of pre-construction conditions had been discussed at the Judson’s Pavilion Committee Meeting on 17.08.18. The following had been agreed at the meeting for recommendation to Full Council:

4.2.1 To agree to delegate to the clerk to action the pre-construction conditions: (i) to obtain an undertaking from Meopham Parish

Council's solicitor to pay the Foundations legal costs for putting a restriction or caution and deed of dedication in place for the pavilion and (ii) to agree to delegate to the clerk to arrange drawing up the lease between Meopham Parish Council and Meopham Colts with the Parish Council's solicitor and to agree (a) the rental amount and (b) the rent review arrangements to be included in the lease.

C.94 Discussions followed on the above and on a proposal from Cllr M Bramer, seconded by Cllr Buchanan all members agreed to delegate to the clerk to action the pre-construction conditions, subject to the following modification to point 4.2.1 (i):

To obtain an undertaking from Meopham Parish Council's solicitor for the Parish Council to pay the Foundations legal costs for putting a restriction or caution and deed of dedication in place for the pavilion.

Moving forward members discussed point 4.2.1 (ii). All agreed to delegate to the clerk to arrange the drawing up of the lease between MPC and M.Colts. Cllr M Bramer proposed a motion for the initial rental amount to be £200 per annum subject to 5 yearly review with a maximum increase of 5% at any review. This was seconded by Cllr Buchanan and all members voted in favour.

Cllr Luxford spoke of security concerns at the pavilion site and wanted it noted that she would recommend the area is gated at night and would suggest enquiries are made to KCC regarding a Traffic Regulation Order which would allow the site to be closed during the hours of darkness.

4.2.2 To agree on which parish council bank account to use for this project: - Lloyds current account or Natwest Reserve account, which would involve opening a new current account attached to this

C.95 Members discussed a motion to open a new Natwest current account to be linked to the Natwest Reserve account as recommended by the Judson's Pavilion Committee (17.08.18). This motion was proposed by Cllr Buchanan, seconded by Cllr Wade and all voted in favour. **Action: Clerk**

4.2.3 To approve the Press Release

C.96 Subject to minor amendment the press release was approved on a proposal by Cllr Ogden, seconded by Cllr Wade and all voted in favour. **Action: Clerk**

4.2.4 To approve two parish councillors to sign the acceptance of the grant contract and conditions

C.97 Cllr D Bramer proposed that the Chairman and Vice Chairman sign the acceptance of the grant contract and conditions to be witnessed by the Clerk. This was seconded by Cllr M Bramer and all voted in favour. **Action: Cllrs Buchanan/Ogden/Clerk**

Item 5: Remembrance Sunday – to update members on the discussions to date and to agree to either hold a service at the memorial at 12.30pm with the Vicar or at 3pm, potentially without a Vicar

C.98 Cllr Buchanan informed members that Cllrs Knott, Wade and herself met regarding arrangements for the Remembrance Sunday Centenary Anniversary and also had a meeting with the Vicar at St. Johns Church to discuss plans.

Following further discussion, on a proposal by Cllr Ogden, seconded by Cllr M Bramer, 8 members voted in favour with 1 abstention to keeping the 3pm service at the war memorial to be arranged in conjunction with the British Legion.

Cllr Knott spoke of plans to place poppies on a netting to be fixed to the hedgerow surrounding the war memorial. Cllr Buchanan said the group would be liaising with St. Johns Church and meeting again soon to take the arrangements forward.

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies Admission to Meetings Act 1960, that due to the confidential nature of the next items the public and press will be asked to leave the meeting

Item 6: To approve the appointment of the temporary Clerical Assistant as recommended by the Personnel Committee Interview Panel

C.99 Cllr M Bramer proposed a motion to appoint Mrs Joanne Barker as the new temporary Clerical Assistant, this was seconded by Cllr Ogden and all voted in favour.

Meeting closed at 8.15pm