

**Minutes of a Judson's Pavilion Committee meeting
held on Friday 9th November 2018 at 9.30am
at the Windmill, Meopham Green**

Committee Members: Cllrs. Buchanan, Howard (from 10am), Ogden (Chairman) and Wade

In attendance: S Eggesden (Clerk)

Item 1 **Apologies for Absence**

J5 Apologies received from Cllrs M Bramer and Hasler. It was also noted that K. Walters (Meopham Colts) was unable to attend.

Item 2 **Declarations of Interest**

J6 There were no declarations of interest.

Item 3 **Approve the Minutes of the previous meeting (17.08.18)**

J7 The minutes of the meeting held on 17.08.18 were approved as a correct record on a proposal by Cllr Wade and seconded by Cllr Buchanan. All voted in favour.

Item 4 **To update members on the Architects specification and drawings and the meeting held on 31.10.18 with the Architect and Project Manager**

J8 Cllr Wade raised some points on the specification as follows:-

- Why do we need a new gate? **Agreed:** to leave this in the specification and review if the budget needs to be trimmed.
- It was agreed that further gate is required into the new parking area
- Internal wall /finish painted blockwork - **Agreed:** to obtain a price for a plastered finish as well. Cllr Howard suggested using a product called whiterock in high use areas, half way up the walls. This is a plastic covering to protect from any damage. There may be an alternative supplier which is cheaper
- Kitchen door on the spec as being used as a serving hatch is not suitable. **Agreed:** to have a full kitchen door and an extra serving hatch into the meeting room above a worktop counter.
- Painted walls – **Agreed:** to request washable paint is used
- TV/Computer – This has already highlighted to the architect. **Agreed:** to place on the back wall of the meeting room
- Cllr Ogden reported that pricing for the garage door is now for a roller shutter door. **Agreed:** to ask for a door in the shutter rather than an extra door at the back of the garage into the pavilion.

Cllr Buchanan mentioned about Southern Water, after the hole in Wrotham Road in 2010/11, said they would make a donation towards the sanitary fixtures in the pavilion. **Agreed:** Clerk to contact the Architect and PM on best way forward with this.

Agreed: Clerk to contact Architect and PM with the above.

Cllr Ogden briefly raised the VAT issue, to be discussed in more details at the Extraordinary Full Council meeting on 13.11.18.

The meeting closed at 10.25 am.

Signed.....Date.....