

**Minutes of a meeting of the  
Environment and Amenities Working Group for the  
Environment and Amenities Standing Committee  
held on Tuesday 25<sup>th</sup> January 2022 at 7:30pm  
Virtual Meeting via Zoom**

Committee Members Present: Cllr D Bramer (Chairman)  
Cllr M Bramer  
Cllr S Buchanan  
Cllr C Dalby  
Cllr B Wade

In attendance: Robert Buchanan, KCC Youth Worker

All decisions made will be actioned under temporary delegated authority of the Clerk.

**Item 1: To receive and accept apologies for absence**

**E.100** The Clerk was unwell and so was not present to clerk the meeting; all members agreed to the meeting being audio recorded for minute-taking purposes. The recording will be destroyed once the draft minutes have been produced.

Cllr Gofton was also absent but no apologies had been received.

**Item 2: Declarations of Members' Interests**

**E.101** Cllr Wade declared an interest in Item 7 as a Member of Meopham Cricket Club

**Item 3: To receive minutes of previous meeting (02.11.21)**

**E.102** The minutes from the meeting of 02.11.21 were received, these will be formally approved at a later face to face meeting.

PROPOSED: Cllr Buchanan. SECONDED: Cllr Wade. All voted in favour.

**Item 4: Matters Arising**

**E.103** Cllr Wade has managed to the South Street Baptist Church in touch with possible grant funding

Memorial Tree for Bill Fisher has been planted

Cllr Buchanan to follow-up with Cllr Mochrie-Cox at GBC regarding the potential sign for Judsons Pavilion.

**Item 5: Youth Provision**

**5.1 To ratify the decision taken under emergency delegated authority to the Clerk to terminate the agreement with The Grand**

**E.104** The termination of the agreement was agreed by the Committee. PROPOSED: Cllr D Bramer. SECONDED: Cllr M Bramer. All in favour.

**5.2 To adjourn the meeting to have a discussion with the invited speaker about youth provision in Meopham**

Signed.....

## E&A Committee – 25.01.22

**E.105** Cllr D Bramer PROPOSED suspending standing orders to enable invited speaker; Robert Buchanan to give a short talk on youth provision. SECONDED: Cllr Wade. All in favour.

**E.106** Mr Buchanan explained his experience as a KCC Youth Worker in the Thanet area. He offered some of the following advice:

- Consider approaching Meopham School governing body regarding the funding the Parish Council has allocated for youth provision, and see whether they might have the capacity to run a youth provision using our funding
- Cllr Wade and Mr Buchanan discussed engaging through the School Council
- The importance of running a 'juniors' and 'seniors' group
- Consider approaching the Youth Hub Delivery Manager at KCC regarding youth provision in Meopham
- Popular activities with young people are creative arts, food/cooking, gardening projects and trips
- Important to building relationships with the young people before trying to entice them to the youth provision

Mr Buchanan was thanked for his time and useful advice. The Committee then returned to Standing Orders.

### **5.3 To consider any actions necessary to seek a replacement youth provision**

**E.107** It was agreed to consult parents' views at Meopham Community Academy and Culverstone Primary School around what youth provision they'd like to see and we could set-up a consultation meeting to show the facilities at Judsons Pavilion. Cllr Dalby offered to assist with circulating this to primary school parents.

PROPOSED: Cllr M Bramer. SECONDED: Cllr Wade. All in favour.

The Clerk would also be asked to make contact with the KCC Youth Hub Delivery Manager for Gravesham.

### **5.4 To agree the submission of an application to KCC's Reconnect Locality Grant**

**E.108** Cllr Buchanan PROPOSED that a submission is made by the Clerk subject to details being received from the proposed family fun day provider. SECONDED: Cllr Wade. All in favour.

## **Item 6: Judsons Recreation Ground and Garage**

### **6.1 To note the replacement trim trail began installation on 21.02.22**

**E.109** This was noted. Cllr D Bramer confirmed she would be working with the Clerk to ensure the publicity plan was fulfilled.

### **6.2 To note the installation of the new surface to the entrances of the play area, MUGA and recreation ground will be completed as soon as ground conditions permit**

**E.110** This was noted.

Signed.....

## E&A Committee – 25.01.22

### **6.3 To consider alternative uses for the garage now the community bus has ceased operation.**

**E.111** Cllr D Bramer shared the ideas of using the garage for a potential youth space or a Men's Shed. It was confirmed the Colts currently use the back part of the garage for storage at present.

It was agreed to keep the community bus available for future uses, to be discussed at a later stage.

### **Item 7: Cricket Pavilion**

#### **7.1 To consider the request from Meopham Cricket Club to allow them to improve their training nets and surfacing for coaching practice (\*)**

**E.112** The committee approved the request, subject to conservation officer approval. PROPOSED: Cllr Buchanan. SECONDED: Cllr Dalby. 4 votes in favour, 1 abstention (due to Cllr Wade's declaration of interest)

#### **7.2 To consider the request to allow a garage to be installed at the rear of the Pavilion - subject to planning permission being achieved (\*) (to follow)**

**E.113** It was agreed to recommend to Full Council that permission be granted, subject to the Cricket Club obtaining full planning permission. PROPOSED: Cllr D Bramer. SECONDED: Cllr Buchanan. 4 votes, in favour, 1 abstention (due to Cllr Wade's declaration of interest)

#### **7.3 To consider parking arrangements for match days and training days in 2022**

**E.114** It was agreed to defer this to the next Full Council meeting in accordance with the precedent for agreeing parking arrangements.

### **Item 8: Trees**

#### **8.1 To consider a request to plant a tree at Fowlers Stone Green**

**E.115** Cllrs D and M Bramer offered a free walnut tree be planted to improve the appearance of the Green. They would also maintain and water the tree, there would be no cost to the council and no plaque required.

It was agreed this be permitted. PROPOSED: Cllr Buchanan. SECONDED: Cllr Wade. 3 votes in favour, 2 abstention (Cllr D & M Bramer abstaining)

#### **8.2 To consider a request received from a non-parish resident for a memorial oak tree, at a location to be agreed by the Committee (\*)**

**E.116** The Clerk had responded to the query with the Memorial Tree Policy. It was agreed the Clerk be asked to seek further details about whom the tree would be dedicated to and their connection to the parish.

**E.117** Cllr D Bramer suggested in the next round of Village Green surveys that councillors be asked to identify space for additional trees/memorial trees.

Signed.....

**E&A Committee – 25.01.22**

**8.3 To update on the installation of a plaque for the memorial trees located at Judsons and consider how to progress.**

**E.118** Cllr D Bramer updated the Committee that the wording was being confirmed with the individual tree sponsors. We will seek quotes once this has been finalised.

Cllr Dalby suggested a lectern panel like that used as Trosley Country Park.

**Item 9: Reports**

**9.1 To receive an update from the Pond Warden**

**E.119** The Clerk had contacted the Pond Warden; I Carey seeking a report. No written report had been received as yet.

**9.2 Meopham and District Allotments Association**

**E.120** The Clerk had contacted the Allotment Association. No written report had been received as yet.

**Item 10: Financial Matters**

**10.1 To note the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2**

**E.121** This had been unable to be circulated before the Clerk's absence due to illness. This would be noted at the next Full Council meeting.

**10.2 To note the Environment and Amenities Committee expenditure up to 19.01.22**

**E.122** This has been noted.

**Item 11: Items for Information**

**E.123** There were no items for information.

---

**CLOSED SESSION**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting**

---

Cllr D Bramer PROPOSED entering closed session. SECONDED: Cllr Buchanan. All in favour.

**Item 12: Tree Works**

**12.1 To consider quotations received and agree, if appropriate, a contractor to fulfil the *major* tree works**

**E.124** After discussion, it was agreed to approve the quote from Quality Tree Care at a total cost of £1408.00

PROPOSED: Cllr D Bramer. SECONDED: Cllr Buchanan. All in favour.

Signed.....

**E&A Committee – 25.01.22**

**12.2 To consider quotations received and agree, if appropriate, a contractor to fulfil the *minor* tree works**

**E.125** It was agreed to delegate to the Clerk to spend up to £500 for works on Priestwood Green and Judson's. The Clerk to determine which contractors quote is successful.

PROPOSED: Cllr Buchanan. SECONDED: Cllr Wade. All in favour.

**Item 13: Judsons Pavilion - To discuss costs incurred for the Pavilion and agree the seeking of reimbursement from the tenant**

**E.126** Cllr D Bramer PROPOSED that the Clerk prepares a schedule of appropriate costs incurred for works that have been carried out at the Pavilion over the last two years, for reimbursement by the tenant. This will be done in consultation with the Chairman of A&R and Chairman of E&A. The schedule will be presented to the next meeting of a relevant committee.

SECONDED: Cllr Wade. All in favour.

***The meeting closed at 9:24pm***

Signed.....