

**Minutes of the Parking Issues Working Group
Monday 24th July 2017, 10.00 am at Meopham Windmill**

Present: Cllrs Buchanan (Acting Chairman), Knott and Ogden
M Cason, Community Warden

In attendance: S Eggesden, Clerk

1. To note apologies

Apologies had been received from Cllr McTavish.

2. To approve the minutes from the 28th June 2017

The minutes approved on a proposal from Cllr Ogden, seconded by M Cason and all voted in favour.

3. Report on presentations to the schools

Cllr Buchanan reported on the presentations at the three schools. Cllrs Buchanan, Ogden, Knott and M Cason attended Meopham Community Academy and Culverstone Green Primary School. The following week, Cllrs Buchanan and Ogden attend the Helen Allison School. All pupils had been delighted to win and receive a voucher.

4. Survey Results (Camer Parade)

Discussion followed regarding the survey results and the various suggestions for improvements.

Agreed: Clerk to collate a list of the suggestions for improvements and then to arrange a meeting with Highways Steward to consider the various options.

5. Review of quotes and sites for signage/banners

Agreed: M Cason has a contact for the field opposite Camer Parade and therefore agreed to pursue this.

Agreed: Highways Steward meeting re signage location had not been arranged as yet due to holidays. Clerk to arrange this with the above meeting plus also to look at the proposed mirror site suggestion for Camer Parade.

Cllr Ogden had received a further quote for consideration for 1m x 3m banners.

Agreed: Clerk to pass all quote details to Cllr Ogden for review and further quotes on the signage and flyers to be obtained. Cllr Ogden to find out if using different designs will affect the price.

Agreed:

- 5 locations for banners agreed at the 4 school locations and Camer Parade. To use a mixture of the winning poster designs with the words 'Think before you Park'.
- A4 posters for the shops at Camer Parade, using a mixture of the designs.
- Flyers for school book bags. Agreed to include to use the overall winner's poster design on the front and adapt the wording used for the survey for the reverse of the flyer.
- Cllr Knott to speak to the resident next to Camer Parade about displaying a banner on the fence here.

6. Plans for September events

Cllr Buchanan spoke of her concerns on holding the events in September and who will actually attend. M Cason spoke regarding poor attendance on an event she organised for school parents with just few parents turning up. All members agreed with Cllr Buchanan comments.

Agreed: not to hold a special event just on the parking issues.

Agreed: M Cason to contact Culverstone Green Primary School regarding holding a proposed event in October to cover stranger danger, fireworks and to incorporate having the parking posters/flyers available. Also agreed the posters can be available at any other parish event throughout the year.

7. Any other Business

The Clerk reported on the email received from GBC regarding the 2 hour parking limit at Camer Parade. Parking is restricted to 2 hours with no return within the hour. No PCN's had been issued for this. Only 10 PCN's overall had been issued over the last year. GBC now has extra parking enforcement officers and it is hoped there will be more patrols.

M Cason had tried to speak to Tesco regarding some funding for pedometers for the walking bus.

Agreed: M Cason to pass on the quotes for the pedometers to the Clerk.

It was noted that on recent sports days, some parents had parked at Camer Parade all day.

Agreed: M Cason to speak to the Heads of Meopham Academy and the Secondary school regarding sending out a note to parents when the schools hold events to let them know that parking is available at the St John's Centre.

M Cason reminded the group that the Lego Club is starting up at St John's in September. Following her discussion with GBC regarding extending the School Close car park, this was not likely.

8. To agree on a date for the next meeting

Monday 14th August 2017 at 10.00am at the Windmill

For the next meeting:-

- Final look at the quotes
- Meeting with Highways Steward to be arranged before this date
- Cllr Buchanan agreed to draft the wording for the flyers.

The meeting closed at 11:20 am.

SignedDate.....