

**Minutes of the Parking Issues Working Group
Wednesday 28th June 2017, 10.00 am at Meopham Windmill**

Present: Cllrs Buchanan (Acting Chairman), Knott and Ogden
M Cason, Community Warden

In attendance: S Eggesden, Clerk

1. To note apologies

Apologies had been received from Cllr McTavish.

2. To approve the minutes from the 9th June 2017

The minutes approved on a proposal from Cllr Ogden, seconded by Cllr Knott and all voted in favour.

3. Update on actions from the last meeting:-

- Survey for Camer Parade shop keepers/flat residents

A draft survey was circulated. It was agreed that the shop survey would be collected by councillors by 14th July and to include a SAE for residents to post back by 14th July. **Agreed:** Cllr Knott and Ogden to deliver the surveys.

- Camer Parade Service Road ownership

A map had been received from GBC showing areas that they are responsible for. GBC had agreed to clear the vegetation at the School Close and would review the request for parking lines when the new parking manager starts next month. **Agreed:** Cllr Knott agreed to visit the car park to see if the vegetation had been cut.

- Review of quotations

No update to report. To be carried forward to the next meeting.

- Suggestions for the locations for the banners and signs

Agreed: Banners to be placed at the 2 primary schools, Helen Allison school, the Secondary School and Camer Parade – 5 required.

Agreed: to enquire from the CAT group to ask who they approached to put up the banner in the field opposite Camer Parade.

Agreed: Clerk to speak to the Highways Steward regarding suitable locations for the signs

- Competition/judging arrangements for the schools

Posters would be ready for collection from the 2 primary schools.

Agreed: Cllr Knott to collect posters from the schools on 30th June.

Agreed: Judging would take place on Wednesday 5th July at 1.30pm at the Windmill. All members of the WG to attend.

Agreed: Meopham Community Academy had confirmed that the presentation would take place at 10.30am on 14th July.

Action: Clerk to contact Culverstone Green Primary School regarding the presentation time on the 14th July

- September events

Meopham Community Academy had agreed that the event can take place here in late September and suggested the event might be better attended if held just before school pick up time. Members agreed.

Format for the event was discussed. **Agreed:** Clerk to invite the Police Inspector involved with Operation Brakes and a member of the KCC Road Safety Awareness Team. Both would be asked to do a short presentation, with either a video and including a report back from Operation Brakes. The school competition posters would also be on display and there would be stands with information available.

The possibility of exhibiting the posters in the library was discussed. A second event in October was discussed for Culverstone which could incorporate other issues presented by the Community Warden.

Agreed: Clerk to ask Culverstone School if they would be willingly to hold an event there.

4. Any other business

The Clerk reported that Cllr Wade had informed her that the Pitfield Drive Residents Association are looking to see if double yellow lines could be put in on the Pitfield Green side just before and up to the junction with Wrotham Road. **Agreed:** Clerk to enquire on the possibility of double yellow lines here

The clerk reported that the bollards at the junction of Wrotham Road/Willow Walk had now been reinstalled by KCC Highways along the full length of the double yellow lines here.

5. To agree on a date for the next meeting

24th June 2017 at 10.00am at the Windmill

The meeting closed at 11:05 am.

SignedDate.....