

**Minutes of the Parking Issues Working Group
Thursday 28th September 2017 at 11.30 am**

Present: Cllrs Buchanan, Knott, McTavish (Chairman) and Ogden
M Cason, Community Warden
In attendance: S Eggesden, Clerk

1. To note apologies

No apologies.

2. To approve the minutes from the 15th September 2017

The minutes were agreed.

3. To agree the wording for the flyers

Further adjustments had been made and these were agreed.

The Clerk reported that new Parking Manager at GBC is Nicholas May.

Agreed: To send the draft flyer to GBC's Parking Manager, request use of the GBC logo on this and invite him to a future WG meeting.

4. To review and agree the additional quotations for signs, banners and poster/flyer printing.

The Clerk was waiting for a further quote.

Agreed: Clerk to collate quote information and to send to members to agree by email.

It was noted that one permission is still required for a poster and the school would be chasing this up.

5. Location of banners – suggestion from the Planning and Projects Committee to locate a banner near to Meopham Secondary School

Agreed: To place a banner at Meopham Secondary school site.

Agreed: To write to the schools requesting permission to place a banner on their railings.

Agreed: To place a banner at the Culverstone end of the village on the land opposite Newlands Lane (near the bus shelter)

Discussion took place on most appropriate side of the road to place a banner at the Nurstead end of the village.

Agreed: To contact KCC Highways Steward regarding the exact locations at the Nurstead end of the Village and Culverstone end of the village for the banners.

Agreed: to potentially now have 8 banners, depending on budget and cost.

6. To review the list of suggestions from the survey at Camer Parade and agree on any further action.

The Clerk had reported on the response on the KCC Highways portal regarding the proposed Trixie mirror.

Agreed: Clerk to contact our Highways Steward for further information on this decision and to add this our spreadsheet for suggested improvements.

Agreed: Members to view the list and prioritise the work that the WG should concentrate on. To provide the Clerk with this information.

7. To agree the draft letter to the schools

A draft letter was circulated and amendments made.

8. Update on attendance at forthcoming events

M. Cason will look to do something at Culverstone Community Centre for Halloween/Bonfire night. The Christmas Fayre at St John's has been booked.

Agreed: to see if Meopham Community Academy and Culverstone Green Primary School have a Christmas Fayre where we could have a table promoting the safety issues.

9. Pedometers – update

M Cason reported that The Grand have 60 available that we can have. GBC Community Safety Unit are sending a grant application form to us to apply for funding for £200 to purchase further pedometers.

10. Launch – to agree on the launch date and information for the press release

Agreed to carry forward to the next agenda.

11. Any other Business

Cllr McTavish reported that at the CAT meeting, it was mentioned about the lack of school signs in the parish regarding children crossing.

Agreed: members to check on what is already in place before considering any further action.

12. To agree on a date for the next meeting

Agreed: Friday 6th October at 10am at the Windmill. Clerk to invite GBC's Parking Manager. If not available to obtain dates from him for the following

meeting, anytime from 25/10/17. Clerk to email members and co-ordinate a further meeting in approximately two weeks.

The meeting closed at 12:50 pm

SignedDate.....