

**Minutes of the Judson's Pavilion Committee Meeting  
held on Monday 21<sup>st</sup> December 2020 at 10.30am  
Virtually via Zoom**

Committee Members: Cllrs M Bramer (Vice Chairman), Buchanan, Gofton and  
Ogden (Chairman)

In attendance: S Eggesden (Clerk)

**Item 1 To receive and accept apologies for absence**

J16 No apologies received. Cllrs Rose and Wade were absent along with  
B. Heming and K. Walters (Meopham Colts).

**Item 2 Declarations of Members' Interests: To received declarations of  
pecuniary and non-pecuniary interest**

J17 There were no declarations of interest.

**Item 3 To approve minutes of the previous meeting (01.10.2020)**

J18 These were approved on a proposal by Cllr Buchanan and seconded  
by Cllr M Bramer.

**Item 4 Matters Arising**

J19 The Clerk reported on the following matters arising: -

J5 – Snags had been completed by Capstan

J9 – signs have been purchased and installed

J10 – KCC Highways were approached regarding the signage for the  
pavilion for the main road. They have passed this onto Visit Kent to  
deal with. We are still waiting for a response from Visit Kent on when  
we are likely to have the sign installed.

J11 – GBC have installed 1 bin at the biggest gap in the car park  
fencing, free of charge. They are waiting for a delivery of further bins,  
delayed due to covid. It is likely we can have 2 more bins installed in  
the other gaps.

J12 – Management Committee Meeting: - Meeting has not been  
arranged as yet although Cllr Ogden has spoken with Keith Walters  
regarding some amendments to make to the hire information being  
sent out.

J13 – Official Opening: - carry forward as no indication as yet as to  
when this can take place

J14 – Southern water have carried out the second repair to the  
inspection chamber on the access road. No parking sign in the  
passing place has been installed. Hoopers have been instructed to

carried out the work on the access road, which will be done today at cost of £395.00.

**Item 5 Football Foundation**

**5.1 To note that all documentation has been sent to the Football Foundation and the final 5% of the claim is to be released.**

J20 The Clerk confirmed that the Football Foundation had now received all the documentation requested and the final 5% of the claim had now been paid to the council.

**Item 6 Budget Information**

**6.1 To note final amount left in the Judson's Pavilion budget**

J21 Members noted the budget information circulated.  
£17,912.67CR Current budget position

This amount includes: -  
£6101.37 unspent money from the project allocated for extra work, as per meeting on 1.10.20  
£6537.00 Retention fee to be paid to Capstan in June 2021  
£5274.30 balance which includes legal fees virement from Full Council and £1000 unspent JPC Budget earmarked from 2017-18 and 2019-20

**Item 7 New Noticeboard at the Pavilion**

**7.1 To approve a colour for the noticeboard from the options and the signwriting colour for the header**

J22 Members agreed on a moss green noticeboard with white writing.

**7.2 To approve extra funding for the noticeboard due to extras requested and delivery charge, up to £3100.00**

J23 The Clerk advised members that there was an option to have polycarbonate at a cost of £180 instead of toughened glass which might be more appropriate at this location. Cllr Ogden proposed to delegate to the Clerk to find out which product is more scratch resistance and add a further £200 to the budget to cover the polycarbonate option if more suitable. This was seconded by Cllr M Bramer and all voted in favour.

Cllr Ogden then proposed approval of up to £3300.00 for the purchase of the new noticeboard at Judson's Pavilion and this was seconded by Cllr M Bramer and all voted in favour.

**Action: Clerk**

**Item 8 Outside Defibrillator Cabinet**

**8.1 To report on a decision of the Environment and Amenities Standing Committee on the small grant application from Meopham Colts for an outside defibrillator cabinet**

J24 It was noted that the Environment and Amenities Committee had this morning approved a grant for £500 to Meopham Colts for the purchase of an outdoor defibrillator cabinet.

The Clerk was asked to contact Meopham Colts to confirm the exact location of the cabinet at the Pavilion for approval by the Council.

**Action: Clerk**

**Item 9 Drop down post – installation on the path adjacent to the pavilion, to replace the existing pedestrian gate**

**9.1 To review this in respect of Health and Safety considerations**

J25 Concerns had been raised that a drop down post may present a trip hazard. Following discussion, Cllr Ogden could see no reason to change the existing side gate in favour of a drop down post as there had not been any issues with bikes entering the recreation ground. Cllr Ogden therefore proposed that the gate is not altered as it was thought that the change would not benefit the community and that if the situation changed, Meopham Colts could come back to Council with reasons why this needed to be changed. This was seconded by Cllr Buchanan and all voted in favour.

**Item 10 Car Park re-surfacing**

**10.1 To consider resurfacing the car park.**

J26 The unsatisfactory surfacing in the original car park at Judson's was discussed. Members felt we should consider using the remaining funding from the Judson's budget for this work. A couple of quotes had been obtained already to give members an idea on the cost for this work. Members agreed we should investigate into this further.

Cllr Ogden proposed that we pass this on to Full Council to approve that the remaining money from the legal fees, originally earmarked from Full Council reserves, should be used for the car park resurfacing

and that the Clerk should obtain a further quote for the work for Full Council to consider. This was seconded by Cllr Buchanan and all voted in favour.

**Item 11 To agree to close the Judson's Pavilion Committee**

**11.1 To agree to close the Judson's Pavilion Committee and hand over to the Environment and Amenities Committee to deal with future maintenance issues regarding the pavilion in the future.**

J27 Cllr Ogden proposed the above motion and this was seconded by Cllr Buchanan and all voted in favour.

**Action: Add to next E&A agenda to note the above**

**11.2 To agree to a virement of any outstanding money from the project to the E&A committee, to be earmarked for any future maintenance at Judson's Pavilion**

J28 Cllr M Bramer proposed, subject to the remaining legal fees money being approved by Full Council for the car park work, that any money left over from the budget is vired to the Environment and Amenities Committee for the future maintenance of the pavilion. This was seconded by Cllr Ogden and all voted in favour.

**Action: Clerk**

The meeting closed at 11.05pm

Signed.....Dated.....