

## Meopham Parish Council

All correspondence to:  
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Clerk: Mrs S Egglesden e-mail: [clerk@meopham.org](mailto:clerk@meopham.org)  
[www.meopham.org](http://www.meopham.org)

### To all members of the Environment & Amenities Committee

You are hereby summoned to attend a virtual meeting via Zoom of the **Environment & Amenities Committee** on **Tuesday 1<sup>st</sup> September 2020** at **7:30 pm**. Papers have been circulated for all items shown by (\*).

Yours faithfully

Sarah Egglesden

**Sarah Egglesden**  
**Parish Clerk**  
**Date of Issue: 25<sup>th</sup> August 2020**

Members of the Public and Press are welcome to join the Zoom Meeting. You will need to have access to Zoom. Please contact the Clerk by noon on the day of the meeting at [clerk@meopham.org](mailto:clerk@meopham.org) for the password for access to the meeting.

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### AGENDA

- 1 To receive and accept apologies for absence
- 2 To receive Declarations of Members' Interests
- 3 To approve the minutes of previous meeting (28.01.20) (\*)
- 4 To consider matters arising from the above Minutes
- 5 **Rights of Way, including Footpaths Groups**
  - 5.1 Update from Meopham & Districts Footpath Group
- 6 **Village Greens/Harvel Pond**
  - 6.1 Update on the pond (Pond Warden) (\*) (to follow)
  - 6.2 Memorial Benches
    - 6.2.1 In accordance with the decision made at the Committee's last meeting, to confirm that with effect from February 2020 no additional benches should be placed on the main part of Meopham Green; and to forward this decision on to the Administration and Resources Standing Committee as a proposal for a formal Council policy to be ratified at its next meeting
  - 6.3 To consider request from a resident to place a memorial bench on Meopham Green (\*)
  - 6.4 Trees
    - 6.4.1 Following advice from Tree Inspector, agree to proceed with works advised at 'target areas' at allotments
    - 6.4.2 Following survey carried out in May, to agree to remove ivy and reduce height of tree on Edmund Green adjacent to no.10
    - 6.4.3 Tree Survey – To approve to proceed with a professional survey of all the trees in the parish to include a climbing survey of Beech trees on Edmund Green to be carried out by Original Tree Surgeon
  - 6.5 Posts – outstanding work update
  - 6.6 To consider any further action necessary regarding vehicle access on to Meopham Green
  - 6.7 To consider a request from Meopham Colts to use Hook Green for overflow parking on match days
- 7 **Allotments**
  - 7.1 To note damage to fencing on the boundary with farmers field
  - 7.2 Main gate security - to note email received from Allotment Association (\*)
- 8 **Bus Shelters**

- 8.1 KCC Bus Shelter Grant deadline 21.08.20 - To note costs for works submitted for shelter repair to replace 2 x polycarbonate panels at Huntingfield Road Bus shelter (\*)
- 8.2 To note the maintenance work carried out at the brick shelters in the parish (\*)
- 9 Recreation Ground and Playground Equipment**
- 9.1 Wetpour damage - Update on site visit (20.08.20) with Abacus Playgrounds to review safety surface options
- 9.2 To note some swings have been removed from the play area by GBC in line with current Covid-19 Government Regulations
- 9.3 To note Teen Shelter has been painted
- 10 Litter Pick**
- 10.1 To review the litter picking schedule
- 11 Toilets**
- 11.1 To note men's toilet seat repair
- 12 Noticeboards**
- 12.1 To note installation of refurbished notice board at Culverstone
- 12.2 To note installation of new name sign at Priestwood Green
- 12.3 Neville Parade - (to be discussed in closed session)
- 13 Youth Club – Update**
- 14 Electric car charging points** - To note we have expressed an interest in the programme to install electric charging points in rural locations
- 15 Financial Matters**
- 15.1 To approve the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (\*)
- 15.2 To note the Environment and Amenities Committee expenditure up to 31.08.20(\*)
- 16 Correspondence**
- 16.1 To note correspondence received (\*)

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**CLOSED SESSION**

**Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting**

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- 17 To consider and approve the following quotations:**
- 17.1 To consider the quotations submitted for a new notice board at Neville Parade of similar size and style and approve, if appropriate, a contractor (\*)
- 18 Annual review of the Service Contract (\*)**
- 19 Edmund Green - to receive an update on the potential claim**

**DISTRIBUTION:**

**AGENDA AND PAPERS: -**

Environment and Amenities Committee Members: - Cllrs D Bramer (Chairman), M Bramer, S Buchanan, S Gofton, P Luxford, B Wade (Vice Chairman)

**Agenda only: -**

Meopham & Districts Footpaths Group: K. Dare and G. Willsher

Meopham & District Allotments Association: S. Baker

Pond Warden: I. Carey

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.**

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