

Meopham Parish Council

All correspondence to:
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Clerk: Mrs S Egglesden E-Mail: clerk@meopham.org
www.meopham.org



To all members of the Environment & Amenities Committee

You are hereby summoned to attend the **Environment & Amenities Committee Meeting on Tuesday 3rd September 2019 at 7:30 pm in the Windmill, Meopham Green.** Papers have been circulated for all items shown by (*).

Yours faithfully

Sarah Egglesden

Sarah Egglesden
Parish Clerk
Date of Issue: 28th August 2019

A G E N D A

- 1 **To receive apologies for absence**
- 2 **Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
- 3 **To approve minutes of previous meeting (04.06.19) (*)**
- 4 **To consider matters arising from the above Minutes**
- 5 **Rights of Way, including Footpaths Groups**
 - 5.1 Update from Meopham & Districts Footpath Group
- 6 **Village Greens/Harvel Pond**
 - 6.1 Update on the pond (Pond Warden)
 - 6.2 To review the duties of the Pond Warden (*)
 - 6.3 Work on Poplar Trees Meopham Green (*) (to follow)
(costs to be considered in closed session)
 - 6.4 Village Greens and benches update
- 7 **Allotments**
 - 7.1 Update on allotment fencing and note no work is required to allotment gate
- 8 **Recreation Ground and Playground Equipment**
 - 8.1 To approve the wording of the proposed new signage for the 2 gates for the fenced play area (*)
 - 8.2 To note GBC Playground Inspection report and resulting actions (*)
 - 8.3 Replacement Play Equipment – to consider options available and agree how to proceed (*) (to follow)

- 9 Pitfield Green Toilets**
9.1 Previously agreed work – Update on automatic flush in the men’s toilets
9.2 Water bill – to note the last water bill and action taken
- 10 Notice Boards**
10.1 Neville Parade Notice Board – Update on replacement
10.2 Meopham Green Notice Board – to note maintenance required and service contractor has been instructed.
- 11 Litter Pick**
11.1 Update on litter pick 27th July 2019
11.2 Note date of next Litter Pick (26th October 2019)
- 12 Financial Matters**
12.1 To approve the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (*) (to follow)
12.2 To note the Environment and Amenities Committee expenditure up to 31.08.19 (*) (to follow)
- 13 Correspondence**
13.1 To note correspondence received (*)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

- 14** To consider the quotations submitted for tree work on Meopham Green and approve, if appropriate, a contractor
- 15** Annual Review of the Service Contract (*)

DISTRIBUTION

AGENDA AND PAPERS: -

Environment and Amenities Committee Members: - Cllrs D Bramer (Chairman), M Bramer, S Buchanan, S Gofton, P Luxford, M Mulheran, B Wade (Vice Chairman)

Agenda only: -

Meopham & Districts Footpaths Group: K. Dare and G. Willsher

Meopham & District Allotments Association: T. Seeley

Pond Warden: I. Carey

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council’s procedure for the recording of meetings is available by request.
