

# Meopham Parish Council

All correspondence to:  
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www.meopham.org



## To all members of the Environment & Amenities Committee

You are hereby summoned to attend the **Environment & Amenities Committee Meeting on Tuesday 12<sup>th</sup> November at 7:30 pm in the Windmill, Meopham Green.** Papers have been circulated for all items shown by (\*).

Yours faithfully

*Sarah Egglesden*

**Sarah Egglesden**  
**Parish Clerk**  
**Date of Issue: 6<sup>th</sup> November 2019**

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## A G E N D A

- 1 **To receive apologies for absence**
- 2 **Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
- 3 **To approve minutes of previous meeting (03.09.19) (\*)**
- 4 **To consider matters arising from the above Minutes**
- 5 **Rights of Way, including Footpaths Groups**
  - 5.1 Update from Meopham & Districts Footpath Group
  - 5.2 Update on footpath issues reported (\*)
- 6 **Village Greens/Harvel Pond**
  - 6.1 Update on the pond (Pond Warden)
  - 6.2 To note the results of the annual survey of the Village Greens, Harvel Pond, Judson's Recreation Ground & Car Park and Southdown Shaw and to approve any work required (\*) (to follow)
  - 6.3 Village Green Signs
  - 6.4 **Trees**
    - 6.4.1 Poplar tree felled– consider request from resident for the stump to be removed and offer to plant another tree here
    - 6.4.2 Trees on Hook Green – request from resident for 3 trees to be cut back by Weavers Cottage and a beech tree (\*)
    - 6.4.3 To note NALC Tree Charter and to consider a tree guidance policy (\*) (to follow)
    - 6.4.4 To consider advertising for a volunteer tree warden (\*)

- 7 Allotments**  
7.1 To consider request from the Allotment Association to be able to close Southdown Shaw to members of the public in light of recent thefts and damage at the site (\*)
- 8 Bus Shelters**  
8.1 To consider the installation of a bench seat in the shelter adjacent to Meopham Primary School
- 9 Recreation Ground and Playground Equipment**  
9.1 To note GBC's PR6 Quarterly Playground Inspection report and consider any work required (\*)  
9.2 Twin Spring Rocker - Update
- 10 Litter Pick**  
10.1 Update on litter pick 26<sup>th</sup> October 2019  
10.2 To agree dates for litter pick 2020
- 11 Toilets**  
11.1 Update on urinal sensors  
11.2 Water bills
- 12 Financial Matters**  
12.1 To approve the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (\*)  
12.2 To note the Environment and Amenities Committee expenditure up to 04.11.19 (\*)  
12.3 To consider and approve the proposed E&A Committee Budget for 2020/2021 Financial Year (\*)
- 13 Correspondence**  
13.1 To note correspondence received (\*)

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### **CLOSED SESSION**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

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- 14** To consider and approve the small grant applications submitted (\*)
- 15** Trees - update on legal case in regard to Edmund Close

### **DISTRIBUTION**

#### **AGENDA AND PAPERS: -**

**Environment and Amenities Committee Members: -** Cllrs D Bramer (Chairman), M Bramer, S Buchanan, S Gofton, P Luxford, M Mulheran, B Wade (Vice Chairman)

#### **Agenda only: -**

**Meopham & Districts Footpaths Group:** K. Dare and G. Willsher

**Meopham & District Allotments Association:** T. Seeley

**Pond Warden:** I. Carey

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.

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