



Meopham Parish Council

All correspondence to:
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To all members of the Environment & Amenities Committee

You are hereby summoned to attend a virtual meeting via Zoom of the **Environment & Amenities Working Group of the Environment & Amenities Committee** on **Tuesday 7th September 2021** at **7:30 pm**. All decisions made will be actioned under temporary delegated authority of the Clerk.

Papers have been circulated for all items shown by (*).

Yours faithfully

Sarah Eggesden

Sarah Eggesden
Parish Clerk
Date of Issue: 1st September 2021

Members of the Public and Press are welcome to join the Zoom Meeting.

To join the meeting please use the following link: -

<https://us02web.zoom.us/j/81424485953?pwd=Q2tXcVdrMzg2Y2J1QXlqYjRhTVRwQT09>

A G E N D A

- 1 To receive and accept apologies for absence**
- 2 To receive Declarations of Members' Interests**
- 3 To receive the minutes of previous meeting (01.06.21) (*)**
- 4 To consider matters arising from the above Minutes (*)**
- 5 Rights of Way, including Footpaths Groups**
 - 5.1 Update from Meopham & Districts Footpath Group (*) (to follow)
- 6 Village Greens/Harvel Pond**
 - 6.1 Pond
 - 6.1.1 Update on the pond (Pond Warden) (*) (to follow)
 - 6.2 Harvel Green Memorial Plaque and Tree – to agree, if appropriate for family to continue laying anniversary flowers
 - 6.3 Memorial benches - to consider request from a resident to place a memorial bench on Priestwood Green (*)
 - 6.4 Friendly Benches – on recommendation from the Planning & Projects Committee to agree if appropriate to survey all the benches for usage, condition and scope for realignment of the layout of them to achieve the same objectives as the Friendly Bench
 - 6.5 Wildlife Policy and Trees – update on voluntary parish tree warden
 - 6.6 To consider request from resident to plant a tree on parish land (*)
 - 6.7 To note the completion of the legionella testing at the drinking fountain and the public toilets

- 6.8 **Trees**
 6.8.1 Meopham Green Yew tree– to update members and to consider any further action (*)
 6.8.2 Melliker Green – following request from a resident to consider any further action (*)
 6.8.3 Hook Green – following request from a resident to consider any further action (*)
 6.8.4 To approve basal growth work required on Edmund Green, Hook Green, Meopham Green and to delegate to the clerk to action (*)
- 7 **Allotments**
 7.1 To note request from MAA to allow a disabled plot holder to occasionally park next to his plot to convey heavy equipment and compost (*)
- 8 **Recreation Ground and Playground Equipment**
 8.1 To note GBC Playground Inspection Report (*)
 8.2 To note GBC have carried out various repair works at the playground FOC
 8.3 Teen Shelter surfacing – update
- 9 **Judson’s Pavilion**
 9.1 To note the completion of the Fire Safety tests and Legionella Testing and report on recommendations
 9.2 Wrotham Road signage for the pavilion - update
- 10 **Litter Pick**-to review starting up community litter picks again, subject to update on government guidelines
- 11 **Noticeboards**
 11.1 Camer Parade – to note new notice board to be installed at Camer Parade
- 12 **Youth Club** – To note Meopham Youth Club sessions will be starting fortnightly from 17th September 2021 – 18th March 2022
- 13 **Street Lights** – Update from the Chairman
- 14 **Financial Matters**
 14.1 To note the Environment and Amenities Committee Schedule of Payments in accordance with the Financial Regulations, 5.2 (*)
 14.2 To note the Environment and Amenities Committee expenditure up to 31.08.21 (*)
- 15 **Correspondence**
 15.1 To note correspondence received (*)

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

- 16 **To approve a contractor for the following for recommendation to Full Council:**
- 16.1 To consider tenders received for renewal of the 3 year Service Contract due to start on 15th September 2021(*)
- 16.2 To consider tenders received for renewal of the 3 year servicing contract for Pitfield Green Toilets due to start on 8th October 2021 (*)

DISTRIBUTION:

AGENDA AND PAPERS: -

Environment and Amenities Committee Members: - Cllrs D Bramer (Chairman), S Buchanan, C Dalby, S Gofton, P Luxford, B Wade (Vice Chairman)

Agenda only: -

Meopham & Districts Footpaths Group: K. Dare and G. Willsher
 Meopham & District Allotments Association: M. Hill
 Pond Warden: I. Carey

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council’s procedure for the recording of meetings is available by request.