

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent, DA13 0QA - Tel: 01474 813779
Email: enquiries@meopham-pc.gov.uk Website: www.meopham-pc.gov.uk



To all Members of Meopham Parish Council

You are hereby summoned to attend an extra-ordinary meeting of the **Full Council** of **Meopham Parish Council** on **Tuesday 31st May 2022** at **7:30pm** to be held at the **Cricket Pavilion, Meopham Green, DA13 0DQ**.

Yours faithfully

Shaun Fishenden

Shaun Fishenden
Clerk and Responsible Financial Officer
Date of Issue: Tuesday 24th May 2022

AGENDA

1. **Apologies for Absence:** To receive and accept apologies
2. **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
3. **To approve the minutes of the previous meeting:** 17.05.22 (*) (to follow)
4. **Public Session:** Questions from the public
5. **Camer Parade Consultation:** To agree a response to the KCC consultation on Camer Parade
6. **Schedule of Meetings 2022-2023:** To approve an amendment to the schedule to move the Annual Parish Meeting to Wednesday 8 March 2023
7. **Personnel:** To note the Assistant Clerk's successful completion of her probation period and her appraisal took place with the Clerk and Chairman on 23.05.22
8. **Work Experience:** To consider authorising the Clerk to make arrangements for work experience placements as and when requests are received, subject to it not causing a hindrance to the office workload
9. **Community Bus Garage:** To receive an update on the bus garage at Judsons and consider any actions required
10. **Councillor Co-option:** To consider amending the Personnel Committee terms of reference and co-option policy for future councillor vacancies (*) (to follow)
11. **Chairman's Announcements**
12. **Parish Representatives on External Bodies:** To note the advice received from the Monitoring Officer in regards to conflicts of interests generated by the appointment of parish councillors to external bodies (*)
13. **Meopham Windmill:**

- 13.1** To note the report of an informal without prejudice meeting between County Councillor B. Sweetland, officers of KCC, the Chairman of this Council and two of the trustees of Meopham Windmill Trust, the meeting having been conducted on the basis that the Chairman and the Trustees were putting forward their individual views and were not in any way binding either the Council or the Trust.
- 13.2** To decide whether the Council should enter further discussions between the said parties and if so, on what basis.