

# Meopham Parish Council

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## To all Members of the Planning and Projects Committee

You are hereby summoned to attend a meeting of the **Planning and Projects Standing Committee** on **Tuesday 19<sup>th</sup> April 2022 at 7:00 pm** in the **Cricket Pavilion, Meopham Green**. Papers have been circulated for all items shown by (\*).

Yours faithfully

*Shaun Fishenden*

**Clerk and Responsible Financial Officer**

**Date of Issue:** Monday 11<sup>th</sup> April 2022

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## AGENDA

- 1 **To receive and accept apologies for absence**
- 2 **Declarations of Members' Interests:** To receive declarations of pecuniary and non-pecuniary interests
- 3 **To receive minutes of previous meeting:** 01.03.22 (\*)
- 4 **Matters Arising**
- 5 **Jubilee Afternoon Tea**
  - 5.1 To agree a budget for the Jubilee Afternoon Tea being arranged by Cllr McTavish and Cllr Gofton
  - 5.2 To consider providing a grant to the Women's Institute for providing catering at the Afternoon Tea
- 6 **Jubilee Time Capsule**
  - 6.1 To note all schools within the parish have confirmed they wish to participate in this project
  - 6.2 To consider quotes received for time capsules (\*) (to follow)
  - 6.3 To consider actions to progress this project
- 8 **Council Flags**

To note the Union flag will be flying on the flagpole on Thursday 2<sup>nd</sup> June 2022 and the Platinum Jubilee flag will be flown from the 3<sup>rd</sup> to 5<sup>th</sup> June 2022
- 7 **Reconnect Grant**

Following the successful application for the Reconnect Grant, to consider and agree how the Council wishes to utilise this grant funding (\*)

## DISTRIBUTION

Planning and Projects Committee Members: Cllrs D Bramer, M Bramer, Buchanan, Green, McTavish (Chairman), Rose (Vice Chairman), Wade