

# Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent DA13 0QA - Tel: 01474 813779  
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## To all Members of Meopham Parish Council

You are hereby summoned to attend a **VIRTUAL FULL COUNCIL MEETING** of **MEOPHAM PARISH COUNCIL** on **30<sup>th</sup> March 2021** at **7.30pm**. Papers have been circulated for items shown by (\*)

Yours faithfully

*Sarah Eggesden*

**Clerk**

**Date of Issue: 24<sup>th</sup> March 2021**

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Members of the Public and Press are welcome to join the Zoom Meeting.  
To join the meeting please use the following link: -  
<https://us02web.zoom.us/j/85634029083?pwd=R0lFQkVYRnZoWFpwM2FhQUduRIQ3QT09>

## A G E N D A

1. **Apologies for Absence:** - To receive and accept apologies
2. **Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
3. **To approve minutes of the previous meetings:** - 08.12.20, 19.1.21 and 16.2.21 (\*)
4. **To consider any matters arising from the above Minutes**
5. **To receive reports from:** -
  - 5.1 **County Councillor**
  - 5.2 **Borough Councillors**
  - 5.3 **Community Warden**
6. **Public session:** - questions from the public
7. **Standing Committees and Committees:** - To note the minutes and consider any recommendations
  - 7.1 **Environment and Amenities Committee Meeting** – 26.01.21 (\*)
  - 7.2 **Administration and Resources Committee Meeting** - 09.02.21 (\*)
  - 7.3 **Planning and Projects Committee Meeting** – 02.03.21 (\*)
    - 7.3.1 **Electric Vehicle Charging Point - Grant Application:** to consider the request from KCC to make a contribution for £1000 towards the costs for the charging point at Meopham Village Hall (propose using £700 from the P&P budget and £300 from council reserves) (\*)
  - 7.4 **Planning Applications Committee Meeting** – 15.12.20, 19.1.21, 23.02.21 (approved and previously circulated to all members) and 23.03.21 (\*) (to follow)
    - 7.4.1 **Following the recommendation from the Planning Applications Committee,** to approve £225 net from the A&R Contingency Budget to be

used to engage a professional planning consultation jointly with Vigo Parish Council for the response to planning application 20200149 – Land North Off Harvel Road, Meopham

**7.4.2** To consider if MPC should investigate the possibility of instructing a planning consultant (costs to follow) to review the issues of enforcement that are arising in respect of developments in Fowlers Stone Wood and the Planning Authority's response thereto (\*) (to follow)

**8. Financial Matters**

- 8.1** To note Meopham Parish Council's Income and expenditure up to the 30.03.21(\*) (to follow)
- 8.2** To approve the schedule of payments in accordance with Financial Standing Order 5.2 (\*)
- 8.3** To approve the bank statements balance as at 23 March 2021 (\*) (to follow)
- 8.4** To review the Parish Council's Statement of Internal Control for 2020-21 for approval and signature (\*)
- 8.5** To approve the Earmarked Reserves for 2021-22 (\*) (to follow)

**9. Parish Council representatives on external bodies:** - To receive and note reports (\*) (to follow)

**10. To consider changing the date for the Annual Council Meeting from 18.05.21 to 04.05.21 to allow the meeting to be held virtually**

**11. Planning Application: KCC/GR/0041/2021 - Meopham School, Wrotham Road, Meopham, Gravesend Kent DA13 0AH** Proposed 2 form of entry expansion, involving the erection of a new freestanding 2 storey school building, together with associated parking and landscaping works

**11.1** To consider using a traffic consultant to support our response to this application (costs to follow) (\*) (to follow)

**12. Correspondence: to note the correspondence list (\*)**

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**CLOSED SESSION**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

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**13. Staffing Matters**

- 13.1** To note staff appraisals have been carried out in March 2021
- 13.2** On the recommendation of the Personnel Committee meeting held on 29.09.21 to approve the change of job title for N Jerram to Assistant Clerk

**DISTRIBUTION:**

**Council Members:** Cllrs. A Bourke, D Bramer, M Bramer, S Buchanan, (Chairman), C Dalby, G Green, S Gofton, P. Luxford, J McTavish, J Ogden (Vice Chairman), A Rose and B Wade

**County Councillor:** Cllr. B Sweetland

**Borough Councillors:**

Cllr F Wardle  
Cllr. D Tiran

Cllr. G Harding  
Cllr.E Aslam

**AGENDA ONLY: -**

**Member of Parliament:** A Holloway

**Community Warden:** M Cason

**PCSO:** R Meader