

Meopham Parish Council

All correspondence to:
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To all Members of Meopham Parish Council

You are hereby summoned to attend a Judson's Pavilion Committee Meeting on **Thursday 27th February 2020 at 9:30am**, at **The Windmill, Meopham Green**. Papers have been circulated for items shown by (*)

Yours faithfully

Sarah Egglesden

Sarah Egglesden
Clerk

Date of Issue: 19.02.2020

A G E N D A

1. To receive Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the meeting held on 10.07.2019 (*)
4. Recommendations from Kent Fire & Rescue Service: - (*)
 - 4.1 The existing Fire Risk Assessment needs to be updated upon completion of the building
 - 4.2 To arrange installing fire safety measures in the pavilion, eg fire extinguisher, and to consider an annual contract
 - 4.3 To consider signage for the building on the main road so the pavilion location is clear to KF&RS. Permission will be need to sought from GBC as this is in the conservation area.
 - 4.4 To note that Capstan have been asked to purchase of FB1 keys/padlocks for the car park gates
 - 4.5 To note that the access for fire appliances should be maintained at all times; foliage to keep pruned on the access road on a regular basis
5. Graffiti
 - 5.1 To consider an earlier suggestion regarding a graffiti wall at the Pavilion
6. Management of the Pavilion once work is completed: -
 - 6.1 To consider Meopham Colts setting up a Management Group for the Pavilion and for MPC to appoint representatives to this group
 - 6.2 To agree that Management Group then provide a formal annual report on the Colts activities and letting patterns for the hall
 - 6.3 To consider installing a defibrillator at the pavilion and potential fund-raising ideas for this and any other fund-raising ideas for activities
 - 6.4 To recommend that Environment and Amenities Committee approach The Grand regarding the Youth Club starting up again and to discuss a suitable regular evening for this with Meopham Colts
 - 6.5 To consider looking at the spending the donation money from Meopham Charity Ball and Fete Committee for furnishings and kitchen equipment (*)
 - 6.6 To consider holding a suitable event for the opening of the pavilion

DISTRIBUTION

Committee Members:

Meopham Parish Councillors : Cllrs M Bramer, Buchanan, (Chairman), Gofton, Mulheran, Ogden (Vice Chairman), Rose and Wade
Meopham Colts : B Hemming and K Walters

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.
