

# Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent DA13 0QA - Tel: 01474 813779  
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## To all members of the Judson's Pavilion Committee

You are hereby summoned to attend a virtual meeting via zoom of the **Judson's Pavilion Committee** on **Thursday 1st October 2020 at 9:30am**. Papers have been circulated for all items shown by (\*).

Yours faithfully

*Sarah Eggesden*

**Sarah Eggesden**

**Parish Clerk**

**Date of Issue: 25/09/2020**

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Members of the Public and Press are welcome to join the Zoom Meeting. You will need to have access to Zoom. Please contact the Clerk by noon on the day of the meeting at [clerk@meopham.org](mailto:clerk@meopham.org) for the password for access to the meeting.

## AGENDA

- 1 To receive and accept apologies for absence**
- 2 Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
- 3 To approve minutes of previous meeting (27.02.2020) (\*)**
- 4 Matters Arising**
- 5 Completion of the Pavilion**
  - 5.1 To note the completion of the pavilion by Capstan and the 1 year snagging date – 21 June 2021
  - 5.2 Update on the final football foundation claim
- 6. Financial information**
  - 6.1 to note the money left over from the pavilion project and to agree to earmark £6101.37 for any future maintenance / pavilion requirements and £6537.50 for the builders retention fee (\*)
- 7 Additional work at the Pavilion**
  - 7.1 Noticeboard – to approve an external noticeboard for outside at the Pavilion, to purchase from the remaining budget (contractor to be approved in closed session). If approved, to agree on the location for the new noticeboard

- 7.2 signs – to approve the purchase of the signs for the access road and pavilion area (\*)
- 7.3 Pavilion signage for the main road – update
- 7.4 To note the request from Meopham Colts regarding potential security issues with the car parking and gate at the pavilion

**8. Meopham Colts Management Committee for the Pavilion**

- 8.1 Update on the hire arrangements for the facility
- 8.2 To review plans for an official opening of the facility

**9 Access Road to Judson's Pavilion**

- 9.1 To note the request from Meopham Scouts to the Parish Council to carry out repairs to the access road and to consider any action to take (\*).

**10. To agree to close the Judson's Pavilion Committee**

- 10.1 To agree to close the Judson's Pavilion Committee and hand over to the Environment and Amenities Committee to deal with future maintenance issues regarding the pavilion in future
- 10.2 To agree to a virement of any outstanding money from the project to the E&A committee, to be earmarked for any future maintenance at Judson's Pavilion – as approved in item 6.1

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**CLOSED SESSION**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting

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**11. Noticeboard**

- 11.1 Re item 7.1 to approve a noticeboard design and contractor for a new noticeboard for outside the pavilion (\*)

**DISTRIBUTION**

**AGENDA AND PAPERS: -**

Judson's Pavilion Committee Members: - Cllrs M Bramer (Vice-Chairman),  
S Buchanan, S Gofton, J Ogden (Chairman) and B Wade  
Non voting committee members : B Heming and K Walters (Meopham Colts)

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014. A copy of the Council's procedure for the recording of meetings is available by request.

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