

**Minutes of the Parking Issues Working Group
Friday 9th June 2017, 10.00 am at Meopham Windmill**

Present: Cllrs Buchanan (Acting Chairman), Knott and Ogden
M Cason, Community Warden

In attendance: S Eggesden, Clerk

1. To note apologies

Apologies had been received from Cllr McTavish.

2. To approve the minutes from the 19th May 2017

M.Cason advised that item 4, second paragraph on page 2 regarding proposed bollards at Huntingfield Road referred to a meeting with GBC, not KCC. The minutes were then approved on a proposal from Cllr Knott, seconded by Cllr Ogden and all voted in favour.

3. Update on actions:-

- Survey for Camer Parade shop keepers/flat residents

Cllr Ogden outlined his questions for the survey to members.

Agreed: Cllr Ogden to forward a draft to the Clerk. Cllrs Ogden and Knott will hand deliver the survey to shop keepers and residents. These will then be collected from the shops and SAE provided for the flat residents.

- Camer Parade Service Road ownership
The Clerk informed members that she had contacted Cllr Burgoyne as the email provided for property services was incorrect. The Clerk now had contact names in Property Services to email regarding this and the issues regarding the car park in School Close.

Agreed: Clerk to follow up this action and Cllr Knott to investigate further regarding parking lines in the car park.

4. To review the quotes received and to review the budget

Agreed: Cllr Ogden and Clerk to review the quotes for printing, banners and signs.

Locations for the banners was discussed.

Agreed: members to suggest locations for banners and signs before the next meeting

5. To agree on the competition prizes for the schools

Agreed: prizes would be book tokens for £20 for first prizes only for each age group for each school. Cllr Ogden to approach Waterstones to see if they might make a donation.

Judging – **Agreed:** all members to be available for judging if possible in the week commencing 3rd July 2017.

Prize presentation day – **Agreed:** 14th July 2017

Agreed: Clerk to email the schools again with the above details and confirmation on schools participating before the prizes are purchased.

6. September events – to start to plan the arrangements

Agreed:

- to take up the offer from Meopham Community Academy for hall use and to use Culverstone Community Centre. (Clerk to contact MCA and M. Cason to enquire about CCC hire)
- To have a parish council stand, contact KCC Road Safety regarding the banners and red cards, plus see if anyone can attend the event. To invite a police representative through Meopham Community Academy as a follow on from the recent police initiative at the school. Clerk to contact KCC and MCA.
- Date and time – Agreed on an after school event and to launch during the week commencing 18th September
- Refreshments would be provided at both events. M.Cason may have some funding to put towards the CCC event.

7. Any other business

KCC require exact location details for the mirror at Camer Parade.

Agreed: Cllr Ogden to forward details and photo to the clerk.

8. To agree on a date for the next meeting

28th June 2017 at **10.00am** at the Windmill

The meeting closed at 11:00 am.

SignedDate.....