

Meopham Parish Council

The Windmill, Meopham Green, Meopham, Kent DA13 0QA - Tel: 01474 813779
Clerk: Mrs S Eggesden Email: clerk@meopham.org Website: www.meopham.org



To all members of the Planning and Projects Committee

You are hereby summoned to attend a virtual meeting via Zoom of the Planning and Projects Working Group of the Planning and Projects Committee on Tuesday 29th June 2021 at 7:30 pm. All decisions made will be actioned under temporary delegated authority of the Clerk.

Papers have been circulated for all items shown by (*).

Yours faithfully

Sarah Eggesden

**Sarah Eggesden
Parish Clerk
Date of Issue: 23rd June 2021**

A G E N D A

Members of the Public and Press are welcome to join the Zoom Meeting.
To join the meeting please use the following link: -

<https://us02web.zoom.us/j/81627754716?pwd=OGNwY0srOEZURlcrbDJKR083dXRrQT09>

- 1 To receive apologies for absence**
- 2 Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
- 3 To receive the Minutes from the previous meeting (02.03.21) (*)**
- 4 To consider matters arising from the above Minutes**
- 5 Highways Issues**
 - 5.1** Highways Improvement Plan (HIP) – to note the HIP list was prioritised and submitted to KCC Highways on 07.06.21.
 - 5.2** Parking and Traffic Issues Working Group – Update from meeting held 08.06.21 (*) (to follow)
 - 5.3** Speedwatch Scheme in Meopham – To note 8 volunteers have registered and consider, if appropriate, to proceed with roadside training now that regulations permit us to do so.
 - 5.4** To note a list of items for the KCC Highways Portal and further information required to the office to add to portal (*) (to follow)
- 6 Community Right to Bid – Update**
- 7 Electric Vehicle Charging Point Grant Application – Update**

- 8 **Local Plan**
 - 9.1 **Small Sites Working Group** - to report on progress on Action Plan
- 9 **Affordable Housing Sub-Committee** – Update from meeting with GBC held 22.3.21
- 10 **Over 60's Guide** – To note on hold until local organisations are up and running again.
- 11 **Defibrillator**
 - 11.1 **Policy Review – To note work in progress**
 - 11.1.1 Policy for use of defibrillators by those with disabilities
 - 11.1.2 Recommissioning Policy
 - 11.2 To note CHT are planning for face:face training sessions to resume from end of July 2021
- 12 **Friendly Benches** – to agree, if appropriate, the Windmill Garden is the most suitable location and how best to take this project forward
- 13 **Local Council Award Scheme** – To note this is work in progress. Due to current workload this has been on hold
- 14 **Financial Matters**
 - 14.1 To approve the Planning and Projects Committee schedule of payments in accordance with Financial Regulations 5.2 (note: no payments to approve)
 - 14.2 To note the Planning and Projects Committee expenditure up to 29.06.21 (*)
- 15 **To note Correspondence List** (*)

Committee Members: Cllrs D Bramer, M Bramer, Buchanan, Green, McTavish (Chairman), Rose (Vice Chairman), Wade

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulation 2014