

Meopham Parish Council
Minutes of Planning & Projects Committee
held on Tuesday 1st March 7:30pm Meopham Cricket Pavilion

Committee Members present: Cllrs D Bramer, M Bramer, S Buchanan, G Green, J McTavish (Chairman), B Wade, A Rose

In attendance: S Fishenden (Clerk)
C Collings (Assistant Clerk)

Item 1 **To receive apologies for absence**

PP.53 No Apologies

Item 2 **To receive declarations of pecuniary and non-pecuniary interests**

PP.54 Cllr Green declared an interest in the Windmill Trust, Item 15.

Item 3 **To receive minutes of previous meeting ()**

PP.55 The minutes of the meeting held on 05.10.21 were received, these were formally approved by Cllr McTavish.
This was proposed by Cllr Buchanan, seconded by Cllr Wade.
There were 6 votes in favour and 1 abstention due to non-attendance at the last meeting.

Item 4 **To consider matters arising from the above minutes**

PP.56 Community bus still not sold.

PP.57 Remembrance Day was a success and was very well attended.

PP.58 Meopham Green Christmas Tree and Carol service was a success with over £200 raised for the Sanctuary.

Item 5 **Financial Matters**

PP.59 To note the Planning and Projects Committee current expenditure up to 21.02.22

PP.60 Correct the cost code on scribe for SUPPORTING MEOPHAM phone.

Action: Clerk

Item 6 **Highways and Transport**

6.1 Parking and Traffic Working group

PP.61 Minutes circulated from 24.01.2022 meeting

6.2 Parking and Traffic Working group

PP.62 Members agreed to amend the terms and conditions of the aims and objectives of the working group.

Action: Clerk

6.3 Speedwatch Scheme in Meopham

PP.63 Members noted additional volunteers are required for the initiative to succeed.

PP.64 Advertise volunteers required in the Meopham Review and on social media.

PP.65 Members suggested the Clerk liaise with Cobham Parish Council regarding volunteers and sharing the price of a 4k+ camera

Action: Clerk

6.4 Proposals for HGV Lorry Park – update on meeting held between Moto and MPC

PP.66 Cllr Green proposed, Cllr Buchanan seconded the disclosure of our traffic survey reports, for Meopham Secondary Schools planning application and MPC'S HIP with Moto. All members agreed.

PP.67 Members agreed for a site meeting to be arranged with Moto at Meopham Green and other key sites.

Action: Clerk/Cllr Green

6.5 To approve the updated Highways Improvement Plan for submission to KCC

PP.68 Cllr McTavish advised that the priorities on the Highways Improvement Plan (HIP) had been revised.

PP.69 This was proposed by Cllr Green, seconded by Cllr Buchanan. Members approved the updated highways improvement plan but express reservations regarding the KCC comments

PP.70 The project manager for Kent Highways Ian Grigor, has still not visited Meopham to look at the issues raised from a previous meeting with him. Members agreed that a follow up letter to KCC member for Highways David Brazier was required, and to copy Cllr Sweetland into the email.

PP.71 Discussion regarding residents' concerns crossing the Harvel Road by Southfield Shaw in Vigo. Cllr McTavish to contact Community Warden Mandy Cason for update regarding signage.

Action: Clerk/Cllr McTavish

Item 7 **Supporting Meopham**

PP.72 Cllr McTavish circulated a paper regarding the super neighbour scheme.

PP.73 Cllr Green proposed, Cllr Buchanan seconded the proposal of ending the scheme on the provision we explore via the website, social media and other outlets residents wishing to set up a good neighbour service which Meopham Parish Council could support.

PP.74 Members agreed to end the SUPPORTING MEOPHAM superneighbours covid 19 support initiative with immediate effect.

PP.75 Circulate income and expenditure account for the initiative

Action: Clerk/Cllr McTavish

Item 8 **Assets of community value**

8.1 Update on the Kings Arms nomination process.

PP.76 The Kings Arms outcome due imminently.

8.2 Other nominations

PP.77 Shaun advised the members that The Cricketers, The George and Meopham Library had all been submitted for assets of community value with the decisions due April 2022

8.3 To consider making further (ACV) nominations

PP.78 Members agreed no other sites would be submitted until we have received the above outcomes.

Action: Clerk

Item 9 **Platinum Jubilee Celebrations**

9.1 Jubilee Beacons 2nd June 2022

PP.79 The Clerk was asked to find out from Gravesham Scout Association if they are planning to light a beacon for the above event at Hope Hill.

Action: Clerk

PP.80 Cllr Wade updated the members with the cricket clubs plans for Saturday 5th June.
Cllr Wade asked the council to underwrite the £4500 cost of the outdoor screen. This request was turned down by all members.

PP.81 The Clerk informally asked the committee funds to buy the Jubilee Flag at a cost of £18.47.
The cost was agreed by the Cllr Buchanan (Parish chair) and Cllr McTavish.

Action: Clerk/Cllr Wade

Item 10 **Electric Vehicle Charging Points**

PP.82 Cllr D Bramer updated members. The EVC points had been installed but there doesn't seem to appear to be much use.

PP.83 Members agreed the EVC points need publicising on the parish notice boards, Meopham Review, Mercury, MPC website and on other social media.

Action: Clerk

Item 11 **Local Council Award Scheme**

PP.84 The Clerk suggested that rather than going for the standard award we should aim higher and go for the gold award as he believes that this is achievable for September 2022.
This was proposed by Cllr Green, seconded by Cllr McTavish, but with the condition that it doesn't interfere with the current workload. If this does happen the council will then submit in January 2023.
The voting was: three in favour, three against with one abstention.
The Chair then exercised her casting vote in favour of the proposal.

Action: Clerk

Item 12 **Local Plan updates**

12.1 To receive an update on the local plan

PP.85 Update to follow as MPC have been invited to a meeting with GBC on Thursday 3rd March.
Cllr's McTavish and D Bramer to represent the Council.

Action: Cllr McTavish

12.2 To note a small sites working group meeting will be organised to discuss the Parish Plan and how it can be taken forward

PP.86 Cllr Green agreed to arrange meeting w/c 7th March 2022.

Action: Cllr Green

Item 13 **Affordable Housing**

13.1 To receive an update on the former Police Station site Development

PP.87 Cllr McTavish advised members that completion of the houses had been further delayed. This was due to supply issues. The handover was now likely to be the end of August 2022.

PP.88 Rents for the properties have still not been determined.

PP.89 Cllr Wade requested GBC's criteria for affordable housing in rural areas be circulated.

PP.90 It had been agreed at MPC's meeting with GBC and GCHA that an Open Day would be held to publicise the development. Cllr McTavish advised that this would now take place in June.

Action: Clerk/Cllr McTavish

13.2 To note the affordable housing meeting with GBC is being held on 28th March 2022 at 12 noon.

This was noted

Item 14 **Men's Shed Movement**

PP.91 Members agreed to continue with the Men's Shed initiative. Research is required with parishioners, other local groups i.e., Meopham U3A and to contact other established men's sheds groups

Action: Clerk/Cllr McTavish

Item 15 **Friendly Benches**

PP.92 The £1000 previously agreed for the Windmill Gardens is now on hold until Windmill restoration works are completed.

Item 16 **Council Publications**

15.1 Parish Guide

PP.93 Members suggested investigating to see if the publishers are still in business

15.2 Over 60's guide

PP.94 Defer until next meeting once all the organisations and clubs are back up and running

15.3 Meopham Mercury

PP.95 Cllr Green proposed, Cllr McTavish seconded that the Mercury would have a delivered version once a year, and two additional online editions. Members all voted in favour.

PP.96 Members agreed the next addition of the Mercury would be out before the Annual Parish Meeting on Wednesday 27th April.

Action: Clerk

Item 17 **Festivities**

17.1 **Fireworks Night**

PP.97 Clerk raised the suggestion of fireworks in the village for Firework night. This was not agreed by the members.

17.2 **Christmas Lighting**

PP.98 Clerk raised the suggestion of Christmas lighting in the village. This was not agreed by the members.

17.3 **Picnic on the Green**

PP.99 Members agreed to defer the holding this event until 2023 due to the Jubilee celebrations taking place

Item 18 **Future Projects**

PP.100 No future projects were raised

Item 19 **To note Correspondence List**

PP.101 Members noted the correspondence list.

Meeting closed at 9.33pm