

Meopham Parish Council

All correspondence to:
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To all members of the Planning and Projects Committee

You are hereby summoned to attend the Planning and Projects Committee Meeting on Tuesday 8th October 2019 at 7:30 pm in the Windmill, Meopham Green. Papers have been circulated for all items shown by (*).

Yours faithfully

Sarah Eggesden

Sarah Eggesden
Parish Clerk
Date of Issue: 2nd October 2019

A G E N D A

- 1 To receive apologies for absence**
- 2 Declarations of Members' Interests:** - To receive declarations of pecuniary and non-pecuniary interests
- 3 To approve minutes of previous meeting (09.07.19) (*)**
- 4 To consider matters arising from the above Minutes**
- 5 Highways Issues**
 - 5.1 Parking Issues Working Group – Update**
 - 5.1.1** To ratify Pat Luxford joining the Parking & Traffic Issues working group.
 - 5.1.2** Speedwatch Scheme in Meopham – To consider and make a recommendation to Full Council (*)
- 6 Community Festivities/Events**
 - 6.1 Picnic on the Green**
 - 6.1.1** Debrief from August 2019 event
 - 6.1.2** To note the funds received from the raffle and to approve a cheque to be raised to Meopham Windmill Trust (£196.00)
 - 6.1.3** To agree to recommend to Full Council to hold a picnic event for 2020
 - 6.2 Remembrance Service**
 - 6.2.1** To note the arrangements for 10.11.2019
 - 6.2.2** On the recommendation of the A&R Committee, to agree to set up a working group for the arrangements for 2020
 - 6.3 Christmas Tree on Meopham Green**
 - 6.3.1** To approve costs for the purchase and erection of a Christmas tree on Meopham Green
 - 6.3.2** To note the dispute with last years tree re the size of the tree
 - 6.4 Carols on the Green**

- 6.4.1 To note the date – 18th December 2019
- 6.4.2 On the recommendation of the A&R Committee, to agree setting up a working group for the carols and turning on of the Christmas tree lights
- 6.5 **VE Day – 8th to 10th May 2020**
 - 6.5.1 Update from Cllr Wade on the proposal from the Cricket Club for VE day celebrations
 - 6.5.2 Update from any other village organisation on their plans
 - 6.5.3 To consider the Parish Council's involvement in the VE Day celebrations and to make a recommendation to Full Council for final approval
- 7 **Local Plan** - Update
- 8 **Affordable Housing** - Update
- 9 **Parish Plan** - Update
- 10 **Over 60's Guide**
 - 10.1 To consider the next steps with updating the guide and how to fund this
- 11 **Meopham Parish Guide**
 - 11.1 To approve distribution cost by Royal Mail of £521.00
 - 11.2 To consider allocation of the budget for 11.1
- 12 **St. John's Christmas Fayre**
 - 12.1 To ratify the decision to have a stall at the fayre: note date/time: 16th November 2019, 10am – 1pm, cost £15.00
- 13 **BT Telephone Kiosk and Defibrillator** - Update
- 14 **Consultations**
 - 14.1 NHS Urgent Care Public Consultation – Closes 4th November 2019 (*)
 - 14.2 Public Meeting at St. John's Centre for Meopham Residents
 - 14.2.1 To agree cost of hall hire £54.00 and consider budget allocation
 - 14.3 NALC Policy Consultation E-Briefing 09/19 - Independent Review into Local Government Audit – closes 18th October 2019 (*)
 - 14.4 Gravesend Grammar School Consultation – Proposal to expand admission number from September 2021– closes 1st November 2019 (*)
- 15 **Local Council Award Scheme** - To look into the NALC Local Council Award Scheme and to consider making a recommendation to Full Council for 2020/21 (*) <https://www.nalc.gov.uk/library/our-work/lcas/1373-lcas-guide-jan-2015-v2/file>
- 16 **Planning Appeal Ref: 20190227 Primroses, Chandlers Hill, Meopham:** - to note and consider if appropriate submitting any comments (*)
- 17 **Financial Matters**
 - 17.1 To approve the Planning and Projects Committee schedule of payments in accordance with Financial Regulations 5.2 (*)
 - 17.2 To note the Planning and Projects Committee expenditure up to 08.10.19 (*)
 - 17.3 To consider and approve the proposed Planning & Projects Committee Budget for 2020/21 financial year (*) (to follow)
- 18 **To note Correspondence List** (*)

Committee Members: Cllrs D Bramer (Vice Chairman), M Bramer, Buchanan, Gofton, McTavish (Chairman), Rose, Wade

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulation 2014