

**Minutes of a meeting of Extra Ordinary Meeting
held on Tuesday 21st January 2020 at 7:30 pm
at The Windmill, Meopham Green**

Present: Cllrs D Bramer, M Bramer, Cllrs Buchanan, (Chairman), Luxford (left at 7.55pm) McTavish, Madgwick (from 7.34pm), Mulheran and Wade

In attendance: S. Eggesden (Clerk)

Item 1: Apologies for absence

C.163 Cllrs Gofton, Ogden and Rose had sent apologies.

Item 2: Declarations of Interest

C.164 There were no declarations of interest.

C.165 Cllr Luxford asked if item 5 could be moved to before item 4 as she had to leave the meeting early. Members agreed to this.

Item 3: Culverstone Valley: - to note the recent flooding issues here and consider if there is any action that the Parish Council can take in pursuing this issue with KCC and GBC

C.166 Cllr Buchanan reported on a scheduled forthcoming meeting on 28th January with County Councillor Bryan Sweetland and Simon Jones, KCC Highways Drainage Engineer. Cllr Buchanan would be attending plus councillors from the Culverstone & Harvel ward with the exception of Cllr Luxford who is unable to attend. The Clerk read out an email received this afternoon from Cllr Sweetland informing members that KCC Highways would be cleansing the highway drains and associated soakaways in Whitepost Lane on 23 and 24 January.

Cllr Madgwick arrived at 7.34pm.

Cllr D Bramer would be attending the GBC Parish Chairmen's meeting on 22 January and an item was on the agenda raising the issue of GBC's future planning strategy in the Culverstone Valley area. It was noted that Vigo PC had also put an item on the agenda regarding the flooding issues.

It was therefore agreed to wait to hear back from the GBC Chairmen's Meeting and the meeting with KCC before deciding on action that the Parish Council might be able to take.

Item 5: VE Day Celebrations: -

5.1 Insurance – would Meopham Parish Council cover the public liability for the Cricket club event on Meopham Green?

- C.167** Following discussion, it was noted that MPC had been involved in the meetings and the co-ordination of this event so far, one of the stipulations from MPC's insurer for event cover insurance. MPC would also need to be involved in risk assessment planning for the day. Cllr Buchanan proposed approval for MPC to cover this event for public liability insurance. This was seconded by Cllr Luxford. There were 5 votes in favour, 1 against and 2 abstentions. (Cllr Wade declared an interest and therefore abstained from voting).

Action: Clerk

5.2 Souvenir brochure – would Meopham Parish Council want to be part of a souvenir brochure for the event?

- C.168** Cllr Wade reported on the proposal to put together a souvenir brochure for the event, raising the funds for this via selling advertising space. Discussion took place regarding MPC putting an advertisement in the brochure and the Chairman writing a piece on the event. Cllr Buchanan proposed that MPC agree to be part of the souvenir brochure and this was seconded by Cllr Mulheran. All voted in favour.

Cllr Luxford left the meeting at 7.55pm

Item 4: Adoption of BT Kiosk at Meopham Station :-
4.1 To consider an alternative option for the Community Heartbeat Trust to adopt the BT Kiosk

- C.169** A paper by Cllr McTavish had been circulated to members on this. Cllr McTavish explained what had happened to date and why we are now looking at the Community Heartbeat Trust (CHT). The following information had been obtained: -
- MPC would need to pay CHT between £1650 and £2500 for adoption of the kiosk and provision of the equipment. Costs varied depending on the quality of the defibrillator and cabinet installed
 - BT would cover the electricity costs for up to 7 years but it could possibly be longer
 - MPC could use its own electrician for the installation
 - MPC would have to cover the costs of the pads and batteries which could be covered under an annual support charge to CHT
 - Weekly checks would be required plus a larger annual check with the information submitted to CHT
 - MPC would be required to insure the kiosk and would be responsible for any damage to the kiosk.
 - £600 grant would be available from CHT
 - MPC would need to decide on the equipment eg locked or unlocked cabinet

- CHT would handle the liaison with BT and have a contract with them. MPC would then have a Managed Solution contract with CHT which covers theft and damage to the equipment. This would initially be for 4 years.

Discussion took place in particular in relation to issues on vandalism. What would happen if the kiosk was persistently vandalised and is there an exit option in the future?

Cllr D Bramer proposed that MPC works with the CHT with the aim of providing a defibrillator at Meopham station subject to reviewing the process and raising the above questions on vandalism/exit clause. This was seconded by Cllr Buchanan and all voted in favour.

Action: Clerk and Cllr McTavish

4.2 To review the contract issued from BT for the sale and purchase of the telephone kiosk at Meopham Railway Station, 1 The Sidings, Station Approach, Meopham DA13 0LT and to then consider approval for signing if appropriate

C.170 Cllr McTavish recommended that we put this agenda item on hold whilst we are continuing discussions with CHT. This was seconded by Cllr M Bramer and all voted in favour.

Item 6 Consultation: - Kent County Council Select Committee on Affordable Housing consultation, deadline 09.02.20 – To consider responding

C.171 Following discussion it was agreed that MPC should respond on this. It was agreed that the Clerk would email members again requesting ideas for a response. Cllr Buchanan then proposed that the response is delegated to the Clerk in consultation with Cllr McTavish. This was seconded by Cllr M Bramer and all voted in favour.

Action: Clerk and Cllr McTavish

CLOSED SESSION

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

C.172 It was proposed by Cllr M Bramer to move the meeting into the closed session. This

was seconded by Cllr Wade and all voted in favour

Item 7: KALC Community Awards Scheme 2020: - To consider and approve a nomination to put forward for the award scheme; deadline is 31 January 2020

C.173

The nominations were reviewed. There were 4 votes for [REDACTED] and 3 votes for [REDACTED] were therefore nominated for the KALC community award. Members all agreed to put [REDACTED] forward for the Gravesham Community award. Members felt that [REDACTED] should also receive recognition for his work in the Parish and agreed that they present him with a special Meopham Parish Council Award.

Action: Clerk

Meeting closed 8.54pm

DRAFT